



Water/Sewer Utility Assistance Application

Applications for utility billing assistance must be submitted to the City at least one week prior to the service disconnection date listed on your “Shut-Off Notice.” Application submission does not guarantee assistance will be provided. Funds for the program are comprised of customer donations and are not guaranteed.

Water/Sewer Utility Assistance Guidelines

- Customer must be in a “Shut off” status.
- Assistance will only be provided one time per customer/account.
 - If a customer holds multiple accounts at once, only one will be eligible for assistance.
 - An account can only receive credit once in the history of the account. Example: If Jerry and Lisa both live at 123 Main Street and Jerry receives assistance, Lisa will not be eligible to receive assistance on the same account.
- The City will only provide assistance for the minimum amount required to avoid service disconnection (Past due amount plus any late fees).

Applicant Name: _____ # of people in residence _____

Account Number #: _____ Driver’s License #: _____

Names of adults in residence: _____

Service Address: _____

Mailing Address: _____

Home Phone: _____ Cell: _____ Work: _____

E-mail: _____

I, the undersigned, agree that I am currently pending disconnection status and the City will only provide assistance for the minimum billing amount necessary to maintain service connection, if funds are available. I understand that utility billing assistance will only be provided one time in the history of my residency in Carlton. I understand that assistance can only be provided one time per household and that no other adults in my residence may apply for future assistance on this account.

Signature: _____ Date: _____