

191 E. Main St.
Carlton, OR 97111

Phone (503) 852-7575
Fax (503) 852-7761



Owner-Renter Utility Billing Agreement

I am the Owner of Record, as recorded within the Yamhill County Assessor's Records, of the following property:

Address: _____

I hereby request that the City of Carlton charge and send the monthly utility bill for water and sewer services directly to my tenant if a tenant applies and qualifies for such service.

I have been made aware of, I understand and I agree that the Owner(s) of the property is responsible pursuant to the Carlton Municipal Code for all payments, penalties and/or other charges related to water and sewer service provided to my property. In the event that my tenant does not pay their bill or otherwise becomes deficient in the duties, responsibilities or charges as governed by the City's water system-related Ordinance(s), I understand that the City of Carlton may bill me for such charges and discontinue service to my property until such charges have been paid in full. I have authority to sign this Agreement on behalf of all owners of the property.

Name: _____

Address: _____

Phone: _____

Cell: _____

Signature: _____ **Date:** _____

Approved by: _____ **Date:** _____