

191 E. Main St.
Carlton, OR 97111



Phone (503) 852-7575
FAX (503) 852-7761

PUBLIC WORKS DEPARTMENT

PRESS RELEASE DATE: 5/12/2021

JOB ADVERTISEMENT

SEASONAL PUBLIC WORKS EMPLOYEE

(Temporary – Summer Season, three months, 40 hours/week)

Salary: \$15.00/hour

GENERAL PURPOSE: Under the direction of the Public Works Director, temporarily perform general duties associated with parks and right-of-way maintenance for approximately three (3) months during the summer season. The applicant must have a general knowledge associated with park maintenance, equipment and mechanical ability related to the equipment utilized with this position (i.e. mowers, tractors, zero turning mowers, weed eaters, blowers, air tools).

MINIMUM QUALIFICATIONS:

- One-year experience in general maintenance and/or construction work.
- Must be at least 18 years of age.
- Possess a valid Oregon driver's license.

SELECTION PROCESS:

Application rating on experience and certifications; oral interview and reference check. Hiring is conditional upon a successful criminal background check.

If you are interested in the position, you may pick up a City of Carlton Employment Application at Carlton City Hall or download and fill one out the from the city's website at www.ci.carlton.or.us/jobs.

Please email, fax, mail, or drop off your application in-person to:

Aimee Amerson
Administrative Manager
191 E. Main Street, Carlton, OR 97111
Fax: (503) 852-7761
aamerson@ci.carlton.or.us

Please submit a City of Carlton application on or before:

Friday, May 28, 2021 at 4:00 PM

First review of applications will occur June 1st. Position vacancies are open until filled.

The City of Carlton is an Equal Opportunity Provider

The City of Carlton employment decisions without regard to race, color, gender, national origin, religion, marital status, age, prior industrial injury, mental or physical disabilities unrelated to job performance, or veterans. The City of Carlton is a Drug-Free Workplace and complies with the Oregon Smoke-Free Workplace law. Candidates who are provided a conditional offer of employment may be subject to a criminal history records check. Those candidates who will be in a safety sensitive position will be subject to a pre-employment drug test. Those candidates who will be required to hold a driver's license will be subject to a pre-employment DMV records check to ensure a safe driving record.