

**CITY OF CARLTON, OREGON  
PUBLIC WORKS DEPARTMENT**

**INVITATION TO BID  
FOR  
EAST MONROE STREET IMPROVEMENT PROJECT**

**Bid Opening:** Sealed Bids will be received digitally by the City of Carlton’s consultant, Tetra Tech until **2:00pm, May 27th, 2020**. Scanned bid shall be clearly marked “City of Carlton – East Monroe Street Improvement Project” and shall be emailed to Hunter Bennett-Daggett at [hunter.bennett-daggett@tetratech.com](mailto:hunter.bennett-daggett@tetratech.com) on or before the above Bid date and time. No hard copies or faxed quotes will be considered. Bids will be publicly opened using online meeting software. A link to the online bid opening will be provided to prospective bidders in an addendum, and the opening procedure will be recorded. First-Tier Subcontractor Disclosure Statements must be submitted by email on the same date by no later than 4:00 PM.

By submitting an electronic bid, the bidders certify that the signature on the electronic bid is treated as an original signature for the purposes of the bid. The bidder also certifies that an original bid bond will be mailed to the City of Carlton with a post date no later than May 27<sup>th</sup>, 2020. It shall be mailed to: City of Carlton, PO Box 458, Carlton, OR, 97111.

The Work consists of:

- Schedule 1: Install 1” level 2 asphalt pavement overlay to approximately 16,100 square feet of residential street; 600 square feet of sidewalk replacement; install eight new or replacement ADA curb ramps; installation of ditch inlet and 10” storm drain pipe on East Monroe Street.
- Schedule 2: Install 1-1/2” level 2 asphalt pavement inlay to approximately 15,500 square feet on West Lincoln Street and North Howe Street and install three new or replacement ADA curb ramps.
- Schedule 3: Grind and install 1-1/2” level 2 asphalt pavement inlay to approximately 3,200 square feet on South Cunningham Street.
- Schedule 4: Grind and install 1-1/2” level 2 asphalt pavement inlay to approximately 4,200 square feet on South Carr Street.
- Schedule 5: Install 1” level 2 asphalt pavement inlay to approximately 2,100 square feet to create a crown on West Washington Street.
- Schedule 6: Grind and install 1-1/2” level 2 asphalt pavement inlay to approximately 500 square feet on West Taylor Street.

**Documents:** Digital copies of the solicitation documents may be obtained from the City of Carlton’s consultant, Tetra Tech, by contacting Hunter Bennett-Daggett at [hunter.bennett-daggett@tetratech.com](mailto:hunter.bennett-daggett@tetratech.com) or 503.598.2510. In addition, specifications, including bidding documents and conditions of the agreement, may be obtained from the following plan centers:

- Salem Contractor's Exchange, 2256 SE Judson Street, Salem, OR 97309
- DJC Plan Center, 921 SW Washington Street, Suite 210, Portland, OR 97205
- SW Washington Contractor Association, 7017 NE Highway 99, No.214, Vancouver, WA 98665

**Pre-Bid Conference:** A non-mandatory pre-bid conference is planned for this project on **May 13<sup>th</sup>, 2020 at 9:00 am** outside the Public Works Building. The pre-bid conference will include a site visit. All Bidders are strongly encouraged to attend.

**Oregon Public Contracting Law:** Bidders are required to comply with applicable biddings and contracting procedures, rules, and regulations. This includes requirements for timely submission of the First-Tier Subcontracting Form and compliance with wage rate requirements. BOLI wage rates shall prevail. Bids

will not be received or considered unless the Bidder is licensed by the Construction Contractors Board as required by ORS 279C.365(1)(k).

**Bid Security:** Each Bid must contain a statement as to whether the Bidder is a resident bidder, as defined in ORS 279.029. Each proposal must be submitted on the prescribed form and accompanied by a Bid Bond payable to the City of Carlton in an amount not less than five percent (5%) of the Bid amount.

**Owners Reservations:** Bids may be held by the City of Carlton for a period not to exceed sixty (60) days from the date Bids are due for the purpose of reviewing Bid Documents and investigating qualifications of Bidders. The City of Carlton reserves the right to reject any or all Bids for good cause, or any or all Bids upon a finding of the Owner that it is in the public interest to do so, to waive any irregularities, and to accept that Bid from the lowest responsible Bidder, which is in the best interests of the City of Carlton.

**Questions:** For information regarding this project, contact Hunter Bennett-Daggett at 503.598.2510.