

191 E. Main St.  
Carlton, OR 97111



Phone (503) 852-7575  
FAX (503) 852-7761

## PUBLIC WORKS DEPARTMENT

PRESS RELEASE DATE: 3/23/2020

JOB ADVERTISEMENT

### LIFEGUARDS

(Seasonal/temporary, part-time hours, requiring weekend and evening assignments)

Salary \$12.00 - \$16.00/hour, depending on experience

**GENERAL PURPOSE:** Under the direction of the Pool Manager, perform public safety work preventing injuries, customer service, swim instruction and light cashier duties at an outdoor municipal pool facility.

#### MINIMUM QUALIFICATIONS:

- **Certifications:**
  - Red Cross Lifeguarding certification
  - CPR certification
  - First Aid certification
- **Special Qualifications:**
  - Must pass a background investigation

#### SELECTION PROCESS:

Application rating on experience and certifications; possible oral interview and reference check. Hiring is conditional upon ability to pass lifeguard course. A successful criminal background check will also be required as a condition of employment.

If you are interested in these positions, you may pick up a City of Carlton Employment Application at Carlton City Hall or download and fill one out the from the city's website at [www.ci.carlton.or.us/jobs](http://www.ci.carlton.or.us/jobs).

Please email, fax, mail, or drop off your application and proof of certifications to:

Christy Martinez  
Director of Administrative Services  
191 E. Main Street, Carlton, OR 97111  
Fax: (503) 852-7761  
[cmartinez@ci.carlton.or.us](mailto:cmartinez@ci.carlton.or.us)

Please submit a City of Carlton application and required certifications on or before:

**Monday, April 24, 2020 at 4:00 PM**

*First review of applications will occur April 27<sup>th</sup>. Position vacancies are open until filled.*

#### The City of Carlton is an Equal Opportunity Provider

*The City of Carlton employment decisions without regard to race, color, gender, national origin, religion, marital status, age, prior industrial injury, mental or physical disabilities unrelated to job performance, or veterans. The City of Carlton is a Drug-Free Workplace and complies with the Oregon Smoke-Free Workplace law. Candidates who are provided a conditional offer of employment may be subject to a criminal history records check. Those candidates who will be required to hold a driver's license will be subject to a pre-employment DMV records check to ensure a safe driving record.*