



March 13, 2023

Shannon Beaucaire  
City of Carlton  
191 East Main Street  
Carlton, OR 97111

**Subject: WWTP Headworks Improvement Project  
Recommendation of Contract Award**

Dear Shannon:

Attached is the bid tabulation for the Headworks Improvement Project which was opened using a virtual platform at 2:00 PM on March 9, 2023. The project includes demolition of the existing WWTP headworks equipment, a new channel, fine screen equipment and controls.

Two bids were received. Both bids were on-time, included all the documents required and there were no informalities. The math was checked on the bids and no errors were found. We have checked the Oregon Construction Contractors Board website for debarment and have checked references for both bidders. The Contractor's are in good standing and the references check out.

The low bidder was McClure & Sons at \$687,764.00. McClure & Sons appears to have sufficient experience and expertise to successfully complete the project. The City's estimate was \$600,000.

It is recommended that the project be awarded to McClure & Sons for \$687,764.00.

Please call if you have any questions about this material.

Sincerely,  
**Tetra Tech, Inc.**

A handwritten signature in black ink, appearing to read 'Gordon A. Munro'.

Gordon Munro, P.E.  
City Engineer

*Attachment: bid tab*  
*c: Central Files*