



City Council Regular Session Minutes
Tuesday, January 4, 2022
Via Zoom and City Hall, Carlton, Oregon

REGULAR MEETING

7:00 PM

1. CALL TO ORDER

Mayor Linda Watkins called the regular meeting to order at 7:00 PM.

2. ROLL CALL

Members Present: Mayor Linda Watkins, Councilors Grant Erickson, Kevin Skipper, Guilherme Brandao, Shirley Ward-Mullen, Jami Eglund, and Carey Rhoads.

Members Absent: Jami Eglund

Staff Present: City Manager Shannon Beaucaire, City Engineer Gordon Munro, Office Specialist Julie Brandao, and Administrative Manager Aimee Amerson.

Others Present: Marie Frugia and Robin Geck

3. PLEDGE OF ALLEGIANCE

7:01 PM

The Pledge of Allegiance was performed.

4. CHANGES OR ADDITIONS TO THE AGENDA

7:03 PM

No changes or additions to the agenda.

5. CEREMONIES/APPOINTMENTS/ANNOUNCEMENTS

7:03 PM

6. CITIZEN COMMENTS

7:02 PM

Robin Geck of 539 North Kutch street- Geck questioned Council's reasoning and choice for the postponement of the Treebate program.

7. CONSENT AGENDA

7:04 PM

A. Meeting Minutes – Approve

City Council- December 7, 2021

B. Accounts Payable report

C. Finance reports

D. 2022 Budget Calendar

E. 2021 Urban Renewal Financial Report

MOTION: Rhoads/Erickson to approve the consent agenda including City Council meeting minutes from the December 7, 2021, accounts payable report, financial reports, 2022 Budget Calendar and 2021 Urban Renewal Financial Report as submitted. Motion Carried (6 Yes/ 0 No / 1 [Eglund] Absent /0 Abstain).

8. ORDINANCES/RESOLUTIONS/DISCUSSION/ACTION ITEMS

7:04 PM

A. Bid Award- Clearwell recoating and misc. water treatment plant improvements

City Manager Beaucaire introduced City Engineer Gordon Munro who explained the bid process and Clearwell project. Munro noted that Coastal Services was the low bid and their references checked out positively. Munro contacted Coastal who was content with their bid which was lower than the engineer's estimate.

Councilors asked Munro about Coastal and what work they do or subcontract out, and who their subcontractors are.

MOTION: Ward-Mullen/Rhoads to approve and authorize approve a bid award to Coastal Services to complete the Clearwell Recoating project for \$317,200.00 and authorize the mayor to execute all necessary documents. Motion carried. (7 Yes/0 No /1 [Eglund] Absent /0 Abstain).

B. Resolution 2022-321; Appointing Assistant City Manager as Budget Officer for FY23

7:12 PM

City Manager Beaucaire explained the necessity of this action for the budget process.

MOTION: Skipper/Rhoads and authorize the Mayor to sign Resolution No. 2022-321 to appoint the Assistant City Manager as the Budget Officer for Fiscal Year 2023. Motion carried. (6 Yes/0 No /1 [Egland] Absent /0 Abstain).

C. Resolution 2022-322; Extending Workers' Compensation to Volunteers

7:12 PM

Beaucaire explained the insurance reasoning and necessity for this annual resolution.

MOTION: Skipper/Ward-Mullen to approve and authorize the Mayor to sign Resolution No. 2022- 322 extending Carlton's workers' compensation insurance coverage to volunteers of the City. Motion carried. (6 Yes/0 No /1 [Egland] Absent /0 Abstain).

D. Ordinance No. 2021-734: Planning Commission – 2nd Reading

7:14 PM

MOTION: Ward-Mullen/Erickson to authorize the second reading of Ordinance 2021-734 by title only. Motion carried. (6 Yes/0 No /1 [Egland] Absent /0 Abstain).

City Manager Beaucaire read the Ordinance into the record by title only.

MOTION: Skipper/Ward-Mullen to approve Ordinance 2021-734. Motion carried. (6 Yes/0 No /1 [Egland] Absent /0 Abstain).

E. 2022 Council Meeting dates

7:16 PM

Beaucaire explained the proposed meeting dates for Council meetings in 2022. She asked for suggestions or changes from Council. Councilors agreed to the proposed dates from Beaucaire.

F. Municipal Judge Request for Proposals

7:18 PM

City Beaucaire explained that it has been at least 20 years since the last RFP for municipal judge services for the City Municipal court, and explained the current judge sharing services with nearby cities.

Councilors asked questions about the current Intergovernmental agreement and the current Municipal Judge.

MOTION: Ward-Mullen/Erickson to approve the RFP for a municipal judge. Motion carried. (6 Yes/0 No /1 [Egland] Absent /0 Abstain).

G. RDI Economic Development

7:20 PM

Beaucaire described the history and past actions of this topic and how directly relates to a current Council goal. She asked Council about action to proceed or to hold off.

Council deliberated and decided they would like to hear proposals from other companies and spend more time on this topic to get a better product. Council preferred to continue to talk about this topic at their next meeting.

10. ADJOURNMENT

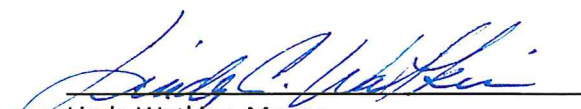
7:21 PM

The Regular Session meeting adjourned at 7:21 PM.

APPROVED by the City of Carlton City Council on February 1, 2022.

ATTEST:


Aimee Amerson, Administrative Manager


Linda Watkins, Mayor