

**NOTICE OF PUBLIC HEARINGS  
CITY OF CARLTON DEVELOPMENT CODE AMENDMENT  
CITY CASE FILE LA 2024-02**

NOTICE IS HEREBY GIVEN that the City of Carlton will hold public hearings to consider adoption of proposed legislative amendments to the Carlton Development Code (also recognized as Title 17 of the Carlton Municipal Code, CMC). Proposed legislative amendments add, modify, delete, and retain existing code provisions of the Carlton Development Code, as amended through December of 2022. Proposed legislative amendments encompass all existing Divisions and Chapters. Also, a limited text amendment specific to the definition of Short-Term Rental in CMC Title 3, Revenue and Finance, is also subject to hearing consideration.

The Carlton Planning Commission conducts the first public hearing and will forward a recommendation of action to the City Council.

PLANNING COMMISSION PUBLIC HEARING: **Monday, April 8, 2024**  
TIME: **6:00 p.m.**  
PLACE: **945 West Grant Street, Carlton**  
(location of temporary city offices)

If the Planning Commission makes a recommendation on the above date, the Carlton City Council conducts the second public hearing to consider adoption of proposed amendments.

CITY COUNCIL PUBLIC HEARING: **Tuesday, May 7, 2024**  
TIME: **7:00 p.m.**  
PLACE: **945 West Grant Street, Carlton**  
(location of temporary city offices)

The complete draft Development Code subject to public hearings, along with limited changes proposed to Title 3 are available for inspection at the temporary offices of City Hall, addressed at 945 West Grant Street, or may be purchased at a reasonable cost. An electronic version of the draft Development Code (with changes shown thereto) is also posted on the City of Carlton website at:

[www.ci.carlton.or.us/planning/page/development-code](http://www.ci.carlton.or.us/planning/page/development-code)

Persons wishing to participate in the public hearings may appear in person or by representative at the dates and times listed above, or virtually (meeting agendas will include a Zoom link for this purpose). Written comments may also be submitted via mail to City of Carlton, Planning Division, 945 West Grant Street, Carlton, OR 97111, but must be received prior to hearing dates. One week prior to both hearing dates, a copy of the staff report pertaining to the above, will be available for inspection.

Legislative amendment procedure (a Type IV action) is described in Section 17.212.020 of the Carlton Development Code and subject to procedures identified in OAR 660-018-002. Failure of an issue to be raised at the hearing, in person or in writing, or failure to provide sufficient specificity to afford the City Council an opportunity to respond to the issue precludes appeal to the Land Use Board of Appeals.

For more information, please contact Aimee Amerson, City Recorder / Planning Manager, at [aamerson@ci.carlton.or.us](mailto:aamerson@ci.carlton.or.us) / 503-852-3808 or Scott Whyte, Contract City Planner, [swhyte@mwvcog.org](mailto:swhyte@mwvcog.org) / (503) 540-1623.