



**Administration
Planning and Building**
191 E. Main Street
Carlton, OR 97111
Phone: (503) 852-7575
www.ci.carlton.or.us

Building Compliance Application

Site Address:	
Property Owner Name:	Email:
Mailing Address:	Phone:
Applicant/Contractor Name:	
Mailing Address:	
Email:	Phone:

PROJECT INFORMATION

Description of Project: _____

TYPE OF CONSTRUCTION: Building Plumbing Demolition Manufactured Home Placement

Applicant shall prepare and submit with their Building Compliance Application a Site Plan drawn to scale showing how all applicable requirements of the Carlton Zoning and Development Code shall be satisfied.

I hereby certify that the above information is correct. I understand that issuance of a permit based on this application will not excuse me from complying with effective ordinances of the City of Carlton and Statutes of the State of Oregon, despite any errors on the part of the issuing authority in checking this application.

SIGNATURE **DATE**

THIS PERMIT EXPIRES 1 YEAR FROM THE DATE OF ISSUANCE

FOR OFFICIAL USE ONLY

TAX LOT: _____	ZONING: _____	SETBACKS: (Front)_____ (Back)_____ (Side)_____
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SPECIAL CONDITIONS LISTED ON BACK

	Required		Paid	
Water Hook-UP	Yes <input type="checkbox"/>	No <input type="checkbox"/>	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Sewer Hook-UP	Yes <input type="checkbox"/>	No <input type="checkbox"/>	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Other Fees	Yes <input type="checkbox"/>	No <input type="checkbox"/>	Yes <input type="checkbox"/>	No <input type="checkbox"/>

APPLICATION FEE - \$100	
Required & Paid	
Planning review	
Engineer review	
Public Works review	

The above request:

_____ is in conformance with the comprehensive plan and zoning ordinances

_____ is not in conformance but has been approved by the following planning commission action:

_____ Variance from plan or ordinance

_____ Conditional Use Permit _____

_____ Approval of Zone Change _____

_____ Other _____

_____ **May** _____ **May not apply for a building permit**

Approved by: _____ Date: _____

AFTER CITY APPROVAL, FINAL PERMITS ARE ISSUED BY YAMHILL COUNTY BUILDING AND PLANNING.

525 NE Fourth St – McMinnville, OR 97128
503-434-7516/Fax 503-434-7544

The Mission of the City of Carlton is to safeguard and enhance the vitality and livability of the community by providing essential services with professionalism and integrity.

SPECIAL CONDITIONS

_____ Required to pay System Development Charges
 Date PAID _____ Method _____

_____ New or relocated utility lines must be placed underground

_____ Provide proof of 1000gpm at hydrant ____ or install fire suppression system ____

_____ Maximum Structure height of 35 feet

_____ Cost of remodel or new build: _____ Value of existing structures: _____
 (attach tax valuation documentation)

RIGHT-OF-WAY IMPROVEMENTS REQUIRED

Please note: Any necessary improvements in the right-of-way noted below will require a Right-of-Way (ROW) permit through the City. Review for work requiring a ROW Permit will not be included in review for this application. It is only noted for your information. A City Right of Way Permit and Preconstruction meeting is mandatory before any right-of-way work is to be started.

*Yamhill County **does not** review, permit, or inspect any right-of-way work or plans (pavement, curb and gutter, sidewalks).*

_____ Sidewalks must be installed or replaced on all street frontages. Specifics below:
 Sidewalk width(s): _____

_____ ROW dedication: _____

_____ Infill lots: Required Street and public improvements: _____

Some Right of Way improvements may qualify for a deferral agreement. Please contact the City Manager at 503-852-7575 if you want to explore this option.

NOTES OR SPECIAL NEEDS

BUILDING RESOURCES

Carlton City Code-
https://library.municode.com/or/carlton/codes/code_of_ordinances?nodeId=TIT17DECO

City of Carlton Public Works Design Standards -
https://www.ci.carlton.or.us/sites/default/files/fileattachments/public_works/page/149/1_carlton_pwds_v2-10.pdf

Yamhill County Planning Department - <https://www.co.yamhill.or.us/content/planning-ordinances>