



**Public Works
Parks**
191 E. Main Street
Carlton, OR 97111
Phone: (503) 852-7575
www.ci.carlton.or.us

Park Reservation Application

APPLICANT INFORMATION

Name:	Organization:
Address:	
Phone Number:	Email:

EVENT INFORMATION

Date:	Requested Shelter:
Type of Event:	Time of Event:
Estimated Attendance:	

RESERVATION IS NOT GUARANTEED UNTIL NON-REFUNDABLE FEE IS PAID.

DECLARATION BY APPLICANT

The undersigned agrees to:

- Defend and hold harmless the City of Carlton, and its elected or appointed officials, employees and/or agents and invitees from and against any and all claims for property damage and/or death or personal injuries which are related in any way to activities authorized by or conducted pursuant to this reservation including, but not limited to, the acts of employees, agencies, invitees of the undersigned entering this site with the express or implied permission of the undersigned; and
- Protect the site against any damage, repairing or replacing same promptly, and at own cost, to complete satisfaction of the City of Carlton.
- Any site damage repair or cleanup done by City of Carlton employees will be charged and billed accordingly.
- Abide and follow CMC 9.02.009; which states it is unlawful to drink intoxicating liquor in any public place.
- Abide and follow CMC 12.12.020; Park Rules and Regulations.

I hereby certify that I have read and agree to the provisions of this reservation. I also acknowledge that I have received the copy of the City of Carlton Park Rules included on the back of this application.

Signature:

Date:

Please note that the park is open to the general public. Your reservation is for the shelter area during park hours only. Ball fields are on a first come, first serve basis with priority going to the Yamhill Carlton Athletic Association. Notice: Oregon law (ORS 105.682 et seq.) provides the owner of land is not liable in contract or tort for injury, death or property damage that arises out of use of the land for recreational purposes. This fee is only for use of the assigned shelter area of the Park. Other uses of this park, or any use of the property outside the designated sheltered area, are not subject to a charge and there the City of Carlton is not liable for injuries, death or property damage arising out of such uses of the property for which no specific charge has been made.

FOR OFFICE USE ONLY

Deposit Paid:	On Calendar:
Received by:	Shelter #:

PARK RESERVATIONS: RULES

12.12.020 - Rules and regulations

For the conduct of persons using or frequenting the public parks of Carlton, Oregon the following rules and regulations to be observed and enforced within said public parks are established:

- A. Parks open dawn to dusk except during special occasions as authorized by order of the city council.
- B. Open fires are not permitted. Barbeque use is permitted in picnic areas only.
- C. No dogs allowed on sports field and play structure areas in Wennerberg Park. In Ladd Park dogs must be on a leash. Any person failing to clean up after their dog is subject to a five hundred dollar (\$500.00) fine.
- D. Motor vehicles, motorcycles and trailers shall be operated on roadways at the posted speed and park in designated areas.
- E. All park visitors are expected to treat others in a polite and respectful manner at all times. Any park visitor using abusive or profane language may be expelled from the Carlton park system.
- F. Any person participating in any act of vandalism to any city park plants, trees, rocks, soil or structures or other city property will be subject to a minimum fine of five hundred dollars (\$500.00).
- G. All waste material shall be properly disposed of in the provided receptacles or hauled away by the park user.
- H. No public defecating or urinating. Restrooms are provided for your convenience.
- I. Permits will be required for the placement of signs or assembly of persons in the city park to which the general public is invited when it is reasonably expected that such assembly will be attended by ten (10) or more persons.
- J. Any form of recreation that is determined by city staff to have the potential to harm another park user is prohibited.
- K. Smoking shall be prohibited on all publicly owned public park properties located within the city. For the purposes of this Sub-Chapter, the term "Smoking" shall include any inhaling, exhaling, burning, or carrying any lighted or heated tobacco product or cannabinoid or other substance in any manner or in any form. Smoking also includes the use of an inhalant delivery system, which creates a vapor in any manner or in any form.

(Ord. 724 § 9, 2019; 675 § 1, 2008; Ord. 668 § 1, 2007; Ord. 482 § 2, 1980)

In case of after-hours discrepancies, please call non-emergency dispatch at 503-434-6500.