

City of Carlton Community Updates

January 27, 2023



*"THE GREATNESS OF A COMMUNITY
IS MOST ACCURATELY MEASURED BY THE
COMPASSIONATE ACTIONS OF ITS MEMBERS"*

~Coretta Scott King



Upcoming Events

January 28th	City Council Goal Setting Meeting @ 9:00am
February 2nd	Carlton Ladies Night Downtown 4pm-8pm
February 3rd	No School (YCSD)
February 7th	City Council Meeting 6pm
February 20th	President's Day City Offices—CLOSED
February 21st	Planning Commission Meeting @ 6pm

To see a full list of meetings, closures, and events, you can visit the [City of Carlton Calendar](#) on our website.

News & Events

KEEPING YOU IN-THE-KNOW ABOUT WHAT IS HAPPENING IN OUR COMMUNITY

City Hall has Moved!

Carlton City Hall Office is not located down at Lower City Park in the Public Works building! Follow the signs all the way down the hill and turn right through the gates into Public Works and come visit us!

We are open Monday through Friday from 8am-4pm

After hours payments can be dropped off at the Administration Office in the Modular building, which is located just before the Public Works entrance.

Payments can be made using the door slot **AFTER HOURS ONLY**

Planning & Administration

Planning

- ◆ No new applications submitted
- ◆ Budget Committee vacancies -

<https://www.ci.carlton.or.us/bc-budget/page/budget-committee-vacancies>

Parks and Rec

- ◆ Interested in being a Lifeguard? The City of Carlton is offering to cover the Lifeguard certification costs with at least one year of service at the Carlton Pool.

Want details? Please call or email Administrative Manager Aimee Amerson by March 1st, 2023 at 503.852.7575 or aamerson@ci.carlton.or.us

Stay tuned- Pool manager and Lifeguard positions to open soon!

Community Grant program is open! Deadline is extended to March 15th. Application is available here: https://www.ci.carlton.or.us/sites/default/files/fileattachments/community/page/1102/community_grant.pdf



Public Works Department

Public Works Director

Bryan Burnham

bburnham@ci.carlton.or.us

After Hours Urgent Matters:

503-434-6500

Weekly Report

Our Public Works Crew has been working hard up at the Water Plant, calibrating pumps and maintaining the equipment that provides water to Carlton's citizens.

Did you know that Carlton's drinking water supply is conveyed from Panther Creek Reservoir which is approximately 8 miles west of town? The water is treated at the City of Carlton's Water Treatment Plant, which is located on Panther Creek Road. The water is then gravity fed into two elevated water storage tanks. These tanks provide water pressure to over 5 miles of mains from 4" to 12" in diameter.

The city water tanks and treatment plant are all tied into a single computer monitoring system. This system monitors the water tank levels, flow rates and treatment output.

Public Works staff maintains the entire water system including monitoring treatment processes, testing water purity and providing results to state agencies, monitoring tank levels, repairing water mains, repairing and testing water hydrants, and installing and reading water meters.



Code Enforcement

Code Compliance Team
codecompliance@ci.carlton.or.us
503-852-7575

Code Corner

There are two types of Business Licenses that the city processes: Temporary Licenses and Annual Licenses. Today we will discuss the how and why Temporary Licenses are important.

Remember that:

One act constitutes doing business, this includes:

- ✦ Selling goods or services within the city
- ✦ Soliciting business within the city
- ✦ Displaying signs that offer goods or services
- ✦ Using any vehicle or premises in the city in business resulting in profit.

Temporary Licenses are required for any business within city limits, including: pop-up shops, event vendors and door to door sales.

Exemptions include:

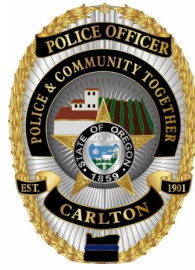
- ✦ "Garage Sales"
- ✦ Leasing or renting fewer than two separate units, spaces or parcels of property
- ✦ Delivery within the city from businesses outside the city
- ✦ Home or personal care
- ✦ Non-profits
- ✦ Part-time babysitting, nursery or child-care
- ✦ Intermittent/Casual employee rendering services to a household
- ✦ Contractor/Landscape Contractor with a state license and business located outside the city

A business license for in City use, can be issued for 6 months or less for a fee of \$25.

This temporary business license policy is in place to protect the citizens of Carlton by deterring out-of-town scammers from trying to make a quick sale on un-suspecting customers. Travelling contractors and sales scams from out of state merchants have been rampant in the last few years.

Please contact City Hall if you need to report an unlicensed transient merchant or door-to-door representative so we can reach out and supply directions to obtain a temporary business license.

If you find that you need to apply for a license, please contact City Hall at: 503-852-7575



Police Department

Chief of Police

Kevin J. Martinez

kmartinez@ci.carlton.or.us

503-852-3805

Carlton Police Department Mission Statement

The mission of the Carlton Police Department is to provide a safe community through the professional delivery of police services and by working in partnership with the citizens of Carlton. To this end, we will provide the highest quality of law enforcement services within our ability. We will hold ourselves accountable to the community and the professional standards of Oregon Law Enforcement. We recognize that our most valuable resource is our officers and will strive to create a positive working atmosphere where creativity and participation abound. We will continually serve the people of the community, striving for excellence in all that we do.



On Friday, January 20th, Officer Micah Steeves was on patrol when he was spotted by 3-year old Easton who was excited to meet a police officer.

Officer Steeves was delighted to be able to show Easton his patrol car and the emergency lights!



Police Department

Chief of Police

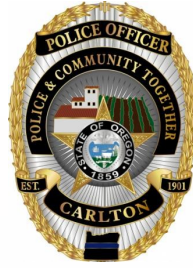
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Total Officers Dedicated Patrol Assignment Activity (CAD Calls)
Jan. 1, 2022—December 31, 2022: **2,716**

Total Officer Dedicated Patrol Assignment Activity (CAD Calls)
Jan. 1, 2023-Jan. 25, 2023: **161**

Total Officer Dedicated Patrol Assignment Activity (CAD Calls)
Jan. 20, 2023-Jan. 25, 2023: **51**

Total Written Case Investigation Reports
Jan. 1, 2022-December 31, 2022: **152**

Total Written Case Investigation Reports
Jan. 1, 2023-Jan. 25, 2023: **8**

Total Traffic Stops January 1, 2022-December 31, 2022: **455**

Total Traffic Stops January 1, 2023-January 25, 2023: **33**

Total Traffic Stops January 20, 2023-January 25, 2023: **19**

Carlton Police Activity Jan. 1, 2023, to January 25, 2023 (Not all calls were available at time of submission)	
Follow up/Info/Detail/Messages	23
Traffic Stops	33
Extra Patrol	35
Civil	12
Area Check	11
Suspicious	6
Alarm Response	2
Ordinance	0
Domestic	0
Fraud	1
Theft	2
Assist Outside Agency	3
Harassment	1
Trespass	0
Disorderly Conduct	0
Criminal Mischief	0
DUI	0
Mental Health Response	1
Disturbance	0