

City of Carlton Community Updates

March 22, 2024



“Carlton is a dynamic community grounded in rural values and committed to well-planned growth through innovation and an entrepreneurial spirit. Carlton is economically diverse and blessed with a strong, cooperative sense of community pride and a commitment to service to others. A vibrant community with high standards of excellence, Carlton is ‘The Diamond of Yamhill County.’”

~City of Carlton Vision Statement



“The Mission of the City of Carlton is to safeguard and enhance the vitality and livability of the community by providing essential services with professionalism and integrity”

Upcoming Events

- March 25th YCSD Spring Break Starts
- March 26th Municipal Court at 3pm
- March 30th Easter Egg Hunt at 10am
Wennerberg Park
- April 2nd City Council Meeting
2nd Comprehensive Plan
Public Hearing at 6pm
- April 8th Planning Commission
Meeting & the first
Development Code Public
Hearing at 6pm
- April 9th Budget Committee
Meeting at 6pm
- April 20th Annual Earth Day/Carlton
Clean Up Day
9am at Wennerberg Park
- April 30th Municipal Court at 3pm

To see a full list of meetings, closures, and events, you can visit the

[City of Carlton Calendar](#) on our website

News & Events

KEEPING YOU IN-THE-KNOW ABOUT WHAT IS HAPPENING IN OUR COMMUNITY

ANNUAL CARLTON CLEAN UP DAY

BRING YOUR YARD DEBRIS, ELECTRONICS, METAL
AND GARBAGE TO WENNERBERG PARK

SATURDAY, APRIL 20

FROM 9AM TO NOON OR WHEN THE DUMPSTERS
ARE FULL



Please see the city's website for details on what can be disposed of:
<https://www.ci.carlton.or.us/administration/page/annual-carlton-clean-day>



LIFEGUARD

+

The City of Carlton is gearing up for the 2024 Pool Season!
Come and join our team!

We are looking to fill the following positions:

Pool Manager
The pool manager is in charge of overseeing all pool operations and personnel. They will help coordinate pool activities, classes, and events, as well as generating lifeguard schedules and facility records. Candidates must be at least 19 years or older and have prior lifeguard and/or facility management experience.

Lifeguards
Must be 15 years of age and able to be certified as a Red Cross lifeguard, possess CPR, first aid, and AED certification. Lifeguards are responsible for making sure that pool is a safe and fun place for our patrons!

Contact the City with any questions or to fill out an application!
Completed applications can be dropped off at the office or
emailed to aboymd@ci.carlton.or.us



Scan this code to be
taken to the Lifeguard
Job Posting!



Scan this code to be taken
to the Pool Manager Job
Posting!

CARLTON FIRE DISTRICT

EASTER

Egg Hunt

SATURDAY, MARCH 30TH, 2024

Carlton Lower Park
1003 W Grant St, Carlton, OR 97111

Siren will start hunt at **10 AM SHARP**
for children ages 0-10 with prizes.
Please arrive with ample time for parking!



www.carltonfiredistrict.org



Planning Department

Aimee Amerson
aamerson@ci.carlton.or.us
503-852-7575

Department Links

[Planning | City of Carlton Oregon](#)

[City Council | City of Carlton Oregon](#)

[Planning Commission | City of Carlton Oregon](#)

[Carlton Pool | City of Carlton Oregon](#)

Planning Report

Planning

- One Variance Application received
- One Lot Line Adjustment received
- Please visit the City website to review the Draft Comprehensive and Development Code updates. Public meetings covering this topic are held in April

Parks & Rec

- Baseball season is here! Please contact YCTC if you are part of the YCTC baseball program for team field use. If you are not affiliated with YCTC, please contact the City for field use.
- Celebrate Earth Day this April by cleaning up your property and disposing of the unused items at Carlton's Annual City Clean Up day on April 20th. See our website for details on this anticipated events: [Annual Carlton Clean Up Day | City of Carlton Oregon](#)
- Park Shelter Reservations can now be made for this summer! Contact City Hall for more information

NEW Civic Center Images Updated!

<https://www.ci.carlton.or.us/community/page/general-information>





Public Works Department

Bryan Burnham
bburnham@ci.carlton.or.us

After Hours Urgent Matters:
503-434-6500

Water Quality Report

Public Works Report

Water

- Source water is looking good for this time of year

Sewer

- Headworks project start up occurred last week and things went well!
Some items will need to be addressed prior to a final

Parks

- Wennerberg Park is still closed
- Ladd Park is in winter mode
- Hawn Creek Park is in winter mode and hasn't seen much use
- 7th Street Park is closed

Streets

- The sidewalk project is completed on East Main Street. The crew was able to finish this week with rock applied to the shoulder
- The crew patched potholes around town a week ago
- Street signs were installed on East Main Street

Pool

- Spring cleaning has started this week and will increase as we work towards opening day!

City Projects

- Civic Building progress has been made and the project is about 80% complete

Subdivisions & Apartments

- JR-2 houses being built
- Lot 71 Apartments are almost ready for occupancy
- Lot 38 Apartments are complete





Code Enforcement

Code Compliance Team

codecompliance@ci.carlton.or.us

503-852-7575

Code Corner



Did you know that the city issues Temporary Business Licenses for certain business operations?

Remember that:

One act constitutes doing business, this includes:

- ✦ Selling goods or services within the city
- ✦ Soliciting business within the city
- ✦ Displaying signs that offer goods or services
- ✦ Using any vehicle or premises in the city in business resulting in profit.

Temporary Licenses are required for any business within city limits, including pop-up shops, event vendors, and door-to-door sales.

Exemptions include:

- ✦ "Garage Sales"
- ✦ Leasing or renting fewer than two separate units, spaces or parcels of property
- ✦ Delivery within the city from businesses outside the city
- ✦ Home or personal care
- ✦ Non-profits
- ✦ Part-time babysitting, nursery or child-care
- ✦ Intermittent/Casual employee rendering services to a household Contractor/Landscape Contractor with a state license and business located outside the city

A license can be issued for 6 months or less for a fee of \$25.

Please contact City Hall if you need to report an unlicensed transient merchant or door-to-door representative so we can reach out and supply directions to obtain a temporary business license.

If you find that you need to apply for a license, please contact City Hall at: 503-852-7575



Police Department

Chief of Police

Kevin J. Martinez

kmartinez@ci.carlton.or.us

503-852-3805

Carlton Police Department Mission Statement

The mission of the Carlton Police Department is to provide a safe community through the professional delivery of police services and by working in partnership with the citizens of Carlton. To this end, we will provide the highest quality of law enforcement services within our ability. We will hold ourselves accountable to the community and the professional standards of Oregon Law Enforcement. We recognize that our most valuable resource is our officers and will strive to create a positive working atmosphere where creativity and participation abound. We will continually serve the people of the community, striving for excellence in all that we do.

Police Report

Total Officer Dedicated Patrol Assignment Activity (CAD Calls)

January 1, 2024 – March 20, 2024: **550**

Total Officer Dedicated Patrol Assignment Activity (CAD Calls)

March 1, 2024 – March 20, 2024: **133**

Total Officer Dedicated Patrol Assignment Activity (CAD Calls)

March 8, 2024 - March 20, 2024: **84**

Total Written Case Investigation Reports

January 1, 2024 – March 20, 2024: **22**

Total Written Case Investigation Reports

March 1, 2024 – March 20, 2024: **4**

Total Written Case Investigation Reports

March 8, 2024 - March 20, 2024: **2**

Total Traffic Stops January 1, 2024 – March 20, 2024: **62**

Total Traffic Stops March 1, 2024 – March 20, 2024: **16**

Total Traffic Stops March 8, 2024 - March 20, 2024: **13**

Carlton Police Activity Jan. 1, 2024, to March 20, 2024	
(Not all calls were available at time of submission)	
Info/Detail/Messages	70
Follow Up	51
Traffic Stops	62
Extra Patrol	103
Civil	25
Area Check	59
Suspicious	22
Alarm Response	6
Ordinance/Noise/Animal Calls	17
Domestic	1
Fraud	3
Theft	0
Assist Outside Agency	17
Harassment	3
Tresspass	0
Disorderly Conduct	0
Criminal Mischief	4
DUI	0
Behavioral Health Response	0
Disturbance	0