



City Council Minutes  
Tuesday, March 5, 2024  
Via Zoom and at 945 W Grant Street, Carlton, Oregon

**REGULAR MEETING**

**8:00 PM**

**1. CALL TO ORDER**

Mayor Linda Watkins called the regular meeting to order at 8:00 PM.

**2. ROLL CALL**

**Members Present:** Mayor Linda Watkins, Council President Kevin Skipper, Councilors Grant Erickson, Guilherme Brandão, Carolyn Thompson-Rizer, and David Samuel Hill.

**Members Absent:** Councilor Shirley Ward-Mullen

**Staff Present:** City Manager Shannon Beaucaire, City Attorney Tyler Yeoman-Millette, City Recorder Aimee Amerson, and Utility Billing Specialist Ashlee Boyd.

**Others Present:** Susan Turrell

**3. PLEDGE OF ALLEGIANCE**

**8:00 PM**

The Pledge of Allegiance was performed.

**4. CHANGES OR ADDITIONS TO THE AGENDA**

**8:00 PM**

None.

**5. CEREMONIES, APPOINTMENTS, AND ANNOUNCEMENTS**

**8:01 PM**

None.

**6. CITIZEN COMMENTS**

**8:01 PM**

- A. **Items NOT on the Agenda** - None
- B. **Items on the Agenda** - None

**7. CONSENT AGENDA**

**8:02 PM**

**A. Meeting Minutes – Approved**

City Council – February 6, 2024 (Work and Regular Session)

**B. Accounts Payable report**

Councilor Brandao requested clarification on the Financial Report, specifically GL titles, City Planner fees, and the cost of the contracted IT service. City Manager Shannon Beaucaire clarified some of his questions and asked for time to look into some of the expenses and will return with the answers to those questions.

**C. Finance reports**

**D. Mayor’s February Report**

**MOTION: Skipper/Erickson:** to approve the consent agenda including City Council meeting minutes from February 6, 2024, the accounts payable report, the financial reports, Mayor’s Report as submitted. Motion Carried (6 Yes/ 0 No / 1 Absent [Ward-Mullen] /0 Abstain).

**8. ORDINANCES/RESOLUTIONS/DISCUSSION/ACTION ITEMS**

**8:08 PM**

**A. Nomination Ordinance No. 2024-749**

City Attorney Tyler Yeoman-Millette presented information about adopting Ordinance No. 2024-749 and that the City Council would adopt the state rules for nominations.

**MOTION: Skipper/Hill:** it is moved that the City Council authorize the reading of Ordinance No. 2024-749 by title. Motion Carried (6 Yes/ 0 No / 1 Absent [Ward-Mullen] /0 Abstain).

**MOTION: Skipper/Hill:** it is moved that the City Council accept the first reading of Ordinance No. 2024-749. Motion Carried (6 Yes/ 0 No / 1 Absent [Ward-Mullen] /0 Abstain).

**B. Psilocybin Discussion**

**8:12 PM**

City Attorney Tyler Yeoman-Millette presented information on the history and what it would mean to allow or not allow a psilocybin business to set up in Carlton. He presented the Councilors with options on what may be done with current state rules. Councilors discussed all options given by the City Attorney.

**MOTION: Thompson-Rizer/Hill:** moved to not take any kind of action for the moment regarding psilocybin.  
Motion Carried (4 Yes/ 2 No [Skipper, Erickson]/ 1 Absent [Ward-Mullen] /0 Abstain).

**C. Fun Days Discussion**

Mayor Linda Watkins spoke with Council about what their involvement with Carlton Fun Days looks like this year – especially since it will be the 125<sup>th</sup> birthday of Carlton. Councilors discussed ideas such as parade participation and setting up a booth at the event. Mayor Watkins encouraged all Councilors to show up and participate. Councilor Hill noted that he will meet with the committee for Fun Days and see if there is anything specific that they would like councilors to help with and then get back to City Manager Beaucaire on what was discussed so that she can pass that information on to the Councilors.

**D. Civic Center opening, planning and coordination**

**8:56 PM**

City Manager Shannon Beaucaire presented a calendar and a timeline of events to Councilors that detailed what the opening, planning and coordination of the Civic Center will look like. She also recommends canceling the July 2024 City Council meeting due to schedule complications for both staff and Councilors. Council agreed to cancel the July 2024 meeting and the soft opening Civic Center schedule Beaucaire proposed.

**E. Schedule City Manager evaluation**

**9:09 PM**

Councilors noted that they would like to schedule the manager evaluation before at the April meeting. City Manager Beaucaire suggested that they use the April Work Session meeting time to do the Executive session evaluation, followed by the Regular City Council meeting at 7pm. Council agreed to these meeting times.

**ADJOURNMENT**

**9:13 PM**

The Regular Session meeting adjourned at 9:13 PM.

**APPROVED** by the City of Carlton City Council on April 2, 2024.

ATTEST:

  
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Ashlee Boyd, Utility Billing Specialist

  
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Linda Watkins, Mayor