



REGULAR MEETING

8:15 PM

1. CALL TO ORDER

Mayor Linda Watkins called the regular meeting to order at 8:15 PM.

2. ROLL CALL

Members Present: Mayor Linda Watkins, Council President Shirley Ward-Mullen, Councilors Kevin Skipper, Grant Erickson, Guilherme Brandão, Carolyn Thompson-Rizer, and David Samuel Hill.

Members Absent: None

Staff Present: City Manager Shannon Beaucaire, City Attorney Tyler Yeoman-Millette, City Recorder Aimee Amerson, and Utility Billing Specialist Ashlee Boyd.

Others Present: Planning Commission Chair Anthony Stewart

3. PLEDGE OF ALLEGIANCE

8:15 PM

The Pledge of Allegiance was performed.

4. CHANGES OR ADDITIONS TO THE AGENDA

8:15 PM

None.

5. CERMIONIES, APPOINTMENTS, AND ANNOUNCEMENTS

8:16 PM

A. Planning Commission Re-Appointment: Commissioner Turrell

MOTION: Ward-Mullen/Hill: to re-appoint Susan Turrell to the Planning Commission extending her service for four years, expiring on December 31, 2028. Motion Carried (7 Yes/ 0 No / 0 Absent /0 Abstain).

B. Mayor Activity Report

Mayor Linda Watkins reviewed what she has been working on over the past month with Council President Shirley Ward-Mullen and City Manager Shannon Beaucaire. She has attended meetings regarding the issue of legislature Measure 110.

Mayor Watkins also attended an Open House for Congresswoman Salinas. At the meeting, they spoke about the recent sewer main break and about the needs of the City of Carlton.

6. CITIZEN COMMENTS

8:25 PM

A. Items NOT on the Agenda

Planning Commission Chair Anthony Stuart thanked the Councilors for their work and let them know that the Planning Commission is going to try to have a representative present at the council meetings so that it is a more cohesive team.

B. Items on the Agenda

8:28 PM

None given.

7. CONSENT AGENDA

8:28 PM

A. Meeting Minutes – Approve

- City Council – December 5, 2023 (Work and Regular Session)

B. Accounts Payable report

C. Finance reports

D. 2024 Budget Calendar

E. 2023 Urban Renewal Financial Report

MOTION: Ward-Mullen/Thompson-Rizer: to approve the consent agenda including City Council meeting minutes from December 5, 2023, the accounts payable report, the financial reports, 2024 Budget Calendar, 2023 Urban Renewal Financial Report as submitted. Motion Carried (7 Yes/ 0 No / 0 Absent /0 Abstain).

8. ORDINANCES/RESOLUTIONS/DISCUSSION/ACTION ITEMS

8:30 PM

A. Election of Council President

Council President Shirley Ward-Mullen nominated Councilor Kevin Skipper for Council President.

MOTION: Ward-Mullen/Hill: Nominated Councilor Kevin Skipper for Council President. Motion Carried (6 Yes/ 0 No / 0 Absent /1 Abstain - Skipper).

B. Resolution 2024-349; Appointing Assistant City Manager as Budget Officer for FY25

MOTION: Skipper/Erickson: to approve and authorize the Mayor to sign Resolution 2024-349 to appoint the Assistant City Manager as the Budget Officer for Fiscal Year 2025. Motion Carried (7 Yes/ 0 No / 0 Absent /0 Abstain).

C. Resolution 2024-350; Extending Worker’s Compensation to Volunteers

MOTION: Thompson-Rizer/Hill: to approve and authorize the Mayor to sign Resolution 2024-350, extending Carlton’s Worker’s Compensation insurance coverage to volunteers of the City. Motion Carried (7 Yes/ 0 No / 0 Absent /0 Abstain).

D. Resolution 2024-351; FY 24 Budget Adjustments

MOTION: Hill/Ward-Mullen: to approve and authorize the Mayor to sign Resolution 2024-351 authorizing budget adjustments for Fiscal Year 2023-24. Motion Carried (7 Yes/ 0 No / 0 Absent /0 Abstain).

E. Ordinance 2024-747; Public Contracting Update

City Attorney Tyler Yeoman-Millette explained what changes in the public contracting had been amended and provide a red-line copy of code to see what specifically was changing.

MOTION: Ward-Mullen/Hill: Tyler Yeoman-Millette is authorized to read, by title, Ordinance 2024-747. Motion Carried (7 Yes/ 0 No / 0 Absent /0 Abstain).

MOTION: Ward-Mullen/Thompson-Rizer: Council accept the first reading of Ordinance 2024-747 amending Chapter 3.04 of the Carlton Municipal Code related to the changes in the public contracting. Motion Carried (7 Yes/ 0 No / 0 Absent /0 Abstain).

F. Community Room discussion continued

City Recorder Aimee Amerson presented the draft for the application of the community room use. New changes are outlined in red. Councilor Brandao posed a question about the recurring usage of the room. Amerson was not able to find an example of recurring usage in other cities, but noted that city use of the room will limit some recurring uses.

ADJOURNMENT

9:00 PM

The Regular Session meeting adjourned at 9:00 PM.

APPROVED by the City of Carlton City Council on February 6, 2024.

ATTEST:


Ashlee Boyd, Utility Billing Specialist


Linda Watkins, Mayor