



**City Council Work Session Minutes**  
**Tuesday, November 7, 2023**  
**Via Zoom and at 945 W Grant Street, Carlton, Oregon**

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**WORK SESSION**

**6:00 PM**

**1. CALL TO ORDER and ROLL CALL**

**6:00 PM**

Mayor Linda Watkins called the meeting to order at 6:00 PM.

**ROLL CALL**

**Members Present:** Mayor Linda Watkins, Council President Shirley Ward-Mullen, Councilors Kevin Skipper, Grant Erickson, Guilherme Brandão, Carolyn Thompson-Rizer, and David Samuel Hill.

**Members Absent:** None.

**Staff Present:** City Manager Shannon Beaucaire, Assistant City Manager Christy Martinez, City Attorney Tyler Yeoman-Millette, City Planner Scott Whyte, City Recorder Aimee Amerson, and Utility Billing Specialist Ashlee Boyd

**Others Present:** Carrie Weibe, Suzy Turrell, Steve Faust of 3J Consulting, Elizabeth Decker of JET Planning, Noelle Amaya, Jim Bandy, Annette Fernandez-Madrid and Marie Frugia

**1. WORK SESSION AGENDA ITEMS**

**6:01 PM**

**A. DISCUSSION & REVIEW OF DEVELOPMENT CODE – Overview of Proposed Code Updates**

Steve Faust with 3J Consulting and Elizabeth Decker of JET Planning shared a presentation regarding the development code update that included the project background, key code concepts, and potential code changes for the Councilor’s consideration. Councilors, Planning Commissioners and Project Advisory committee members gave input and asked questions.

Decker noted that there is a survey that will be available through November 17<sup>th</sup> on the City of Carlton website and asked that the link be shared to the community so that they can gather more input.

**2. FUTURE WORK SESSION AGENDA ITEMS**

None.

**3. ADJOURNMENT**


**7:29 PM**

The Work Session meeting adjourned at 7:29 PM.

**APPROVED** by the City of Carlton City Council on December 5, 2023.

ATTEST:

  
Ashlee Boyd, Utility Billing Specialist

  
Linda Watkins, Mayor