



## CITY COUNCIL AGENDAS

TUESDAY, NOVEMBER 5, 2019

CITY COUNCIL CHAMBERS, 191 E. MAIN STREET, CARLTON

*The Mission of the City of Carlton is to safeguard and enhance the vitality and livability of the community by providing essential services with professionalism and integrity.*

6:00 PM WORK SESSION	Pages
1. CALL TO ORDER	
2. ROLL CALL	
3. ANNOUNCEMENTS/REPORTS/PRESENTATIONS	1 – 2
A. Swine Ordinance discussion	x – x
B. Bee Cities presentation	x – x
4. ADJOURN TO REGULAR MEETING	
7:00 PM CITY COUNCIL REGULAR MEETING	Pages
1. CALL TO ORDER	
2. ROLL CALL	
3. PLEDGE OF ALLEGIANCE	
4. CHANGES OR ADDITIONS TO THE AGENDA	3
5. CEREMONIES/APPOINTMENTS/ANNOUNCEMENTS	x – x
6. CITIZEN COMMENTS	
<i>This section of the agenda allows members of the public to address the City Council on any item <u>not</u> otherwise on the agenda. Members of the public, when invited by the Mayor, shall come forward, state their name and street address, and direct all comments to the Mayor. Comments are typically limited to three (3) minutes unless additional time is allowed by the Mayor.</i>	
7. CONSENT AGENDA	4 – 12
A. Meeting Minutes – <i>Approve</i>	
1. City Council – October 1, 2019	4 – 7
B. City Manager’s Report – <i>Information Only</i>	8 – 9
C. Accounts Payable Report – <i>Information Only</i>	10 – 12
8. ORDINANCES/RESOLUTIONS/DISCUSSION/ACTION ITEMS	13 – 31
A. Proposed System Development Charges (SDC) Ordinance NO. 2019-723- Second Reading	13 – 14
B. Planning Commissioner appointment	15 – 18
C. 3 <sup>rd</sup> Street Project Bid Award	19 – 23
D. Request to purchase Ford Ranger	24 – 28
E. Request to purchase Flow Control Valves	29 – 31
9. FUTURE AGENDA ITEMS/COUNCIL DISCUSSION TOPICS	
A. Architectural Services Contract	
B. Rezoning for 640 East Main street	
C. Recology Service Enhancements	
10. ADJOURNMENT	

*This facility is ADA accessible.*

*If you need special accommodations, please contact City Hall at 503.852.7575 at least 24 hours prior to this meeting.*



**CITY COUNCIL AGENDA**  
**TUESDAY, NOVEMBER 5, 2019, 6:00 PM**  
**CITY COUNCIL CHAMBERS, 191 E. MAIN STREET, CARLTON**

*The Mission of the City of Carlton is to safeguard and enhance the vitality and livability of the community by providing essential services with professionalism and integrity.*

**WORK SESSION MATERIAL – INFORMATION ONLY**

- |   |       |
|---|-------|
| <b>1. CALL TO ORDER</b>                       | 1 - 2 |
| <b>2. ROLL CALL</b>                           |       |
| <b>3. ANNOUNCEMENTS/REPORTS/PRESENTATIONS</b> |       |
| A. Swine Ordinance discussion                 | X – X |
| B. Bee Cities presentation                    | X – X |
| <b>4. ADJOURN TO REGULAR MEETING</b>          |       |



**CITY COUNCIL AGENDA**  
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**CITY COUNCIL CHAMBERS, 191 E. MAIN STREET, CARLTON**

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## REGULAR MEETING MATERIAL

<b>7:00 PM CITY COUNCIL REGULAR MEETING</b>	<b>Pages</b>
<b>1. CALL TO ORDER</b>	
<b>2. ROLL CALL</b>	
<b>3. PLEDGE OF ALLEGIANCE</b>	
<b>4. CHANGES OR ADDITIONS TO THE AGENDA</b>	<b>3</b>
<b>5. CEREMONIES/APPOINTMENTS/ANNOUNCEMENTS</b>	<b>x – x</b>
<b>6. CITIZEN COMMENTS</b>	
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<b>8. ORDINANCES/RESOLUTIONS/DISCUSSION/ACTION ITEMS</b>	<b>13 – 31</b>
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C. Recology Service Enhancements	
<b>10. ADJOURNMENT</b>	



**City Council Minutes  
October 1, 2019  
City Hall, 191 E. Main Street, Carlton, Oregon**

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**WORK SESSION**

**6:00 PM**

**1. CALL TO ORDER/AGENDA REVIEW**

Mayor Brian Rake called the meeting to order at 6:00 PM.  
No changes were made to the work session agenda.

**2. ROLL CALL**

**Members Present:** Mayor Brian Rake, Councilors Scott Carl, Kathy Rich, Linda Watkins, and Amy Wilder, Carey Rhoads arrived at 6:14 PM.

**Members Absent:** Shirley Ward-Mullen

**Staff Present:** City Manager Dennis Durham, Director of Administrative Services Christy Martinez and Utility and Court Clerk Morgan Shelton

**Others Present:** Sean O'Day of Willamette Valley Council of Governments, Lisa Long, Paul Long, Cody Alvey, Josh Alvey, David Jepsen, Ronetta Jepsen, Lindsay Lopez, Sophia Lopez and Norah Lopez.

**3. ANNOUNCEMENTS/REPORTS/PRESENTATIONS**

**A. City Council Training**

**6:02 PM**

City Manager Dennis Durham introduced Sean O'Day of the Willamette Valley Council of Governments he proceeded the training and instruction. He covered topics including transparency, accountability, ethics, elections, public record, local governmental budgeting, and campaign restrictions. Council questions were asked and answered to O'Day.

**4. ADJOURN TO REGULAR MEETING**

The work session adjourned at 6:47 PM.

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**REGULAR MEETING**

**7:00 PM**

**1. CALL TO ORDER**

Mayor Brian Rake called the regular meeting to order at 7:00 PM.

**2. ROLL CALL**

**Members Present:** Mayor Brian Rake, Councilors Scott Carl, Kathy Rich, Carey Rhoads, Linda Watkins, and Amy Wilder

**Members Absent:** Shirley Ward-Mullen

**Staff Present:** City Manager Dennis Durham, City Attorney Walt Gowell, Director of Administrative Services Christy Martinez, Utility/Court Clerk Morgan Shelton, Police Chief Kevin Martinez, Officer Tim Jordan, and Officer Jake Blair.

**Others Present:** Lisa Long, Paul Long, Cody Alvey, Josh Alvey, Lindsey Lopez, Sophia Lopez, Norah Lopez, Ronetta Jepsen, David Jepsen, Laurie Busse, Betty Fitzgerald, Jessica Sampson, Ed Anderson, and Gretchen Lindauer.

**3. PLEDGE OF ALLEGIANCE**

**7:01 PM**

The Pledge of Allegiance was performed.

#### 4. CHANGES OR ADDITIONS TO THE AGENDA

7:01 PM

None given.

#### 5. CEREMONIES/APPOINTMENTS/ANNOUNCEMENTS

7:01 PM

##### A. Chalk Walk presentation

Laurie Busse of 134 S Park St, Carlton Oregon- Thanked council for the opportunity to continue the Chalk Walk. It is an opportunity to teach the community about different medias of art. Planning to focus more on art and a bigger effort to pressure washing before and after presentation for next year.

##### B. Police Department presentation

Chief Martinez recognized Officer Jake Blair for his service on the force and acknowledged his promotion. Officer Blair thanked the city for the opportunity and expressed the appreciation that he has for the community and his position.

#### 6. CITIZEN COMMENTS

7:08 PM

- Gretchen Lindauer of 606 N 4<sup>th</sup> Street, Carlton- Asked about the Carlton Crest Park. She was told the developer was supposed to provide a park. Asked Council who is responsible for providing another park, the city or the Homeowners Association?  
City Manager Dennis Durham responded to Lindauer stating Hawn Creek Park is maintained by the city. About a year ago city asked Homeowner Association or HOA, talked about donating 7<sup>th</sup> street tract of land to the city to take on liability and taxes. Originally Council and HOA approved donation to city. HOA is now in disagreement on what is to be done with the land City is now waiting for answer. If 7<sup>th</sup> Street land does get donated to the City, the City will go to the community for suggestions for land and park use.
- Ronetta Jepsen, 103 West Adams Street, Carlton – Owner of a potbelly pig in City limits. Jepsen passed around pictures of the pig. Ronetta expressed that the pig is well over 25 pounds which is the limit per Code. She expressed the neighborhood support for the pig. Asked Council to reconsider weight limits for swine code.
- Lindsay Lopez 104 South 5<sup>th</sup> Street, Carlton – Thanked Council for support of Yamhill Carlton Child Development center (YCCDC). Expressed gratitude for the Child Development Center and how children have flourished under the care of YCCDC and how it has given her children and others the opportunity to experience the community.
- Jessica Sampson of 415 South 3<sup>rd</sup> Street, Carlton – Thanked Council for the support of YCCDC. Expressed her belief that YCCDC is a crucial part of her and other children's' growth and how it is an invaluable piece of the community.
- Cody Alvey of 617 SW Washington Street McMinnville, OR- Expressed gratitude for YCCDC and commented on how her child is flourishing and learning about the community.

#### 7. CONSENT AGENDA

7:29 PM

- A. Meeting Minutes – *Approve*
  - 1. City Council – September 3, 2019
- B. City Manager's Report – *Information Only*
- C. Accounts Payable Report – *Accept*

**MOTION: Carl/Wilder** to approve the **CONSENT AGENDA** including City Council meeting minutes from September 3, 2019, the City Manager's report, and the accounts payable report. Motion carried (6 Yes/0 No/1 Absent [Ward-Mullen] /0 Abstain).

**8. ORDINANCES/RESOLUTIONS/DISCUSSION/ACTION ITEMS****A. Proposed System Development Charges (SDC) Ordinance No. 2019-723****7:28 PM**

Dennis Durham described the history regarding this proposed Ordinance.

City Attorney Walter Gowell stated the terms and verbiage of the Ordinance including the financing time, interest rates, what type of construction, and that Council may be the approval point for each application. The applicant could ask for deferral not to exceed 1 year.

Councilors asked Gowell questions about the Ordinance, in regard to the designee language, liens, average financing terms and if secondary credit providers were needed.

Council discussed setting criteria and parameters for designees being added to Ordinance.

**MOTION: Carl/Rhodes** to approve first reading and authorize a second reading of Ordinance No. 2019-723 allowing System Development Charges to be paid in installments with City Council approval. Motion carried (5 Yes/ 1 No [Rich] /1 Absent [Ward-Mullen] /0 Abstain).

**B. SRO Intergovernmental Agreement****7:46 PM**

Dennis Durham explained the contract to provide School Resource Officer or SRO to the Elementary School. Carlton Police Department has been providing support to Elementary School already, this agreement makes the arrangement official.

Chief Martinez stated that the Elementary School has been identified as high priority for safety. This agreement is a formalized way to bring the Police Department and School together. The Police Department has already implemented various programs and services over the last six years that will be formalized through this agreement. Chief discusses that Officers being in the school supports the staff and maintains a connection to the Police Department. This can help prevent escalation of various situations that could happen.

Dennis Durham expressed that having multiple Officers as the SRO, helps prevent inhibition towards officer changes.

Jessica Sampson of Carlton OR, –added that some students do not have positive relationships with Police Officers and suggested Officers not appearing in uniforms could help.

Dennis Durham mentioned that the Police Department held a Birthday Party earlier that day for a child with similar apprehensions. City staff decorated the Police Department and Chief got a cake. The party attendees interacted with Police Officers in a setting to promote community.

**MOTION: Rhodes/Watkins** to approve the intergovernmental agreement (IGA) with Yamhill Carlton School District for the provision of a Student Resource Officer (SRO) at the YCSD Elementary School in Carlton. Motion carried (6 Yes/0 No/1 Absent [Ward-Mullen] /0 Abstain).

**9. FUTURE AGENDA ITEMS/COUNCIL DISCUSSION TOPICS****7:55 PM**

- Bee Cities program
- Rezoning 604 East Main Street project
- Architectural Services Contract with Holst Architects

Watkins added that there will be a Viewpoints column in Friday's edition of the News Register about being a City Councilor.

**10. ADJOURNMENT**

The regular meeting adjourned at 7:57 PM.

**APPROVED** by the City of Carlton City Council on November 18, 2019.

ATTEST:

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Morgan Shelton, Court and Utility Clerk

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Brian Rake, Mayor



**To:** The Mayor and City Council  
**From:** Dennis Durham, City Manager  
**Subject:** City Manager Report  
**Date:** October 31, 2019

For the information of the City Council and citizens of Carlton, the following is a summary of noteworthy City items through October 31, 2019:

- The Planning Commission approved the rezoning request for 640 E. Main St. at their regular meeting on October 21. The matter is expected to come before the Council in December.

- Police Statistics (September)

<u>Total Patrol Hours</u>	<u>Total CAD Calls</u>
566	225
<u>Total Citations</u>	<u>Arrests</u>
2 City Code	3
2 Parking	
27 Traffic Cites	
24 Written Warnings	

- On Tuesday, November 5<sup>th</sup>, the Carlton Police Department will be helping serve breakfast to the students at the Y/C Elementary School.
- Two Carlton residents were recently cited to appear in Yamhill County Circuit Court - one resident was cited for harassment and menacing while the other resident was cited for harassment. This is related to an ongoing neighborhood dispute.
- Code Enforcement  
 601 S Park st- weed abatement- violation letter re-sent  
 217 N 4<sup>th</sup> st- nuisance abatement-  
 103 W Adams st- swine violation-  
 543 W Main st- obstruction violation- complete  
 150 N Yamhill st- parking violation- complete  
 107 N 6<sup>th</sup> st- obstruction violation- complete  
 202 E Taft st- parking violations- in progress



116 W Adams st- obstruction violation- complete  
210 W Lincoln st- parking violation- complete  
504 N Harrison st- attractive nuisance violation- complete  
832 N 8<sup>th</sup> Pl- parking violation- complete  
740 N Howe st- parking violation- in progress  
675 N 1<sup>st</sup> st- parking violation- complete  
210 E Harrison st- parking violation- complete  
440 N Yamhill st- parking violation- in progress  
442 S Pine St- attractive nuisance- complete  
869 E Garfield st- noise violation- complete  
709 E Garfield st- parking violation- complete

- Permits applied

215 W Madison st- building permit  
603 E Harrison st- plumbing permit

- Land Use applications

10215 Old McMinnville Hwy Pre- Application Conference meeting

- The last dump day of the year was held on Saturday, October 19. There was good participation and for the year the City collected more than 36 tons of trash, yard debris and mixed recycling.
- The new playground equipment at Ladd Park is showing unusual wear at certain places. The company has been contacted to repair/replace.
- Curb and pedestrian striping is scheduled in downtown for November 5, 2019. The City has done extensive work for striping and repainting this fall, but ODOT has not provided similar maintenance on pedestrian crosswalks along the OR-47 route in downtown. Staff is working to get striping work done with ODOT's cooperation.

## Accounts Payable

## Checks by Date - Summary by Check Date

User: kbaker  
 Printed: 10/30/2019 1:38 PM



Check No	Vendor No	Vendor Name	Check Date	Check Amount
55752	AleAna	Alexin Analytical Laboratories, Inc.	10/03/2019	447.00
55753	CenLin	CenturyLink	10/03/2019	498.91
55754	Comcas	Comcast	10/03/2019	634.65
55756	DavAut	Davison Auto Parts	10/03/2019	29.82
55757	GovCom	Government Ethics Commission	10/03/2019	548.87
55758	HauRue	Haugeberg, Rueter, Gowell	10/03/2019	2,493.00
55759	LakInd	Lakeside Industries, Inc.	10/03/2019	178.64
55760	LawCom	Lawrence Company	10/03/2019	50.00
55761	Leaf	Leaf	10/03/2019	188.00
55762	LowHom	LOWE'S Home Improvement	10/03/2019	285.54
55763	MarChr	Christy Martinez	10/03/2019	547.41
55764	MarKev	Kevin Martinez	10/03/2019	431.50
55765	MorCar	Morris Carpet Cleaning of Oregon, Inc	10/03/2019	405.00
55766	OneCal	One Call Concepts, Inc.	10/03/2019	58.40
55767	OpeGov	OpenGov, Inc.	10/03/2019	16,500.00
55768	OreRevCT	Oregon Department Of Revenue	10/03/2019	489.50
55769	OreSta	Oregon Stationers	10/03/2019	130.00
55770	PriUti	Private Utility Locating, LLC.	10/03/2019	300.00
55771	TetTec	Tetra Tech, Inc	10/03/2019	75,940.15
55772	TraSaf	Traffic Safety Supply Co.	10/03/2019	954.96
55773	YamCou	Yamhill County	10/03/2019	125.00
55774	YamShe	Yamhill County Sheriff's Office	10/03/2019	130.00
Total for 10/3/2019:				101,366.35
55746	Aflac	AFLAC	10/05/2019	37.00
55747	9985	CIS	10/05/2019	23,338.34
55748	9981	EFTPS	10/05/2019	7,779.09
55749	OreRev	Oregon Dept. of Revenue	10/05/2019	2,160.12
55750	9100	PERS	10/05/2019	5,485.02
55751	10004	VOYA- State of Oregon Plan	10/05/2019	2,333.34
Total for 10/5/2019:				41,132.91
55775	AirNor	Airgas USA, LLC	10/09/2019	223.45
55776	AssetP	Asset Protection Partnership, LTD	10/09/2019	119.55
55777	Axon	Axon Enterprise, Inc.	10/09/2019	1,878.00
55778	CDLand	C and D Landscapes Co	10/09/2019	18,702.37
55779	CarCor	Carlton Corner Service	10/09/2019	1,166.63
55780	CasInc	Caselle, Inc.	10/09/2019	136.00
55781	CenTru	Central Trust Bank	10/09/2019	25,806.46
55782	Comcas	Comcast	10/09/2019	139.70
55783	ComWir	Complete Wireless Solutions	10/09/2019	444.00
55784	ConSup	Consolidated Supply	10/09/2019	3,109.92
55785	DatPro	Dataprose	10/09/2019	598.27
55786	DndEle	DND Electrical Contractors	10/09/2019	233.21
55787	FirAid	First Aid Plus	10/09/2019	29.45

Check No	Vendor No	Vendor Name	Check Date	Check Amount
55788	GenTree	General Tree Service	10/09/2019	4,740.00
55789	IntPol	International Association of Chiefs of Polic	10/09/2019	275.00
55790	Leaf	Leaf	10/09/2019	54.00
55791	LeaCit	League Of Oregon Cities	10/09/2019	1,136.00
55792	MacWel	Mac Welding & Fabrication Inc	10/09/2019	23.50
55793	McmPum	McMinnville Pumping LLC	10/09/2019	210.00
55794	MunCor	Municipal Code Corporation	10/09/2019	900.00
55795	NatCop	National Association of Chiefs of Police	10/09/2019	155.00
55796	OlmBro	Olmedo Bros Concrete LLC	10/09/2019	1,900.00
55797	OreSta	Oregon Stationers	10/09/2019	164.00
55798	PriUti	Private Utility Locating, LLC.	10/09/2019	262.50
55799	RecWes	Recology Western Oregon	10/09/2019	277.84
55800	TexGra	Textile Graphics	10/09/2019	792.50
55801	TraSaf	Traffic Safety Supply Co.	10/09/2019	1,183.01
55802	UliShi	Uline Shipping Supply Specialists	10/09/2019	440.44
55803	VerWir	Verizon Wireless	10/09/2019	412.05
55804	VinBou	VinBound Marketing	10/09/2019	700.00
55805	Ward J	Jill M Ward	10/09/2019	403.75
55806	WilFar	Wilco Farmers	10/09/2019	444.70
Total for 10/9/2019:				67,061.30
55811	EleYog	4 Elements Yoga	10/16/2019	400.00
55812	ClfBan	Citizens Bank	10/16/2019	2,588.55
55813	CitSwe	City Sweepers, LLC.	10/16/2019	1,455.00
55814	Comcas	Comcast	10/16/2019	165.24
55815	ComWir	Complete Wireless Solutions	10/16/2019	2,518.95
55816	ElaCit	Elan City, Inc	10/16/2019	5,839.00
55817	GenTec	Genuine Technology Group, Inc.	10/16/2019	4,012.00
55818	GorPlu	Gormley Plumbing & Heating	10/16/2019	40.00
55819	NewReg	News-Register	10/16/2019	250.57
55820	OreSta	Oregon Stationers	10/16/2019	180.00
55821	PocSig	PocketSights, Inc.	10/16/2019	499.00
55822	PorGen	Portland General Electric	10/16/2019	6,181.80
55823	RecWes	Recology Western Oregon	10/16/2019	6.71
55824	PNWMAR	Shannon Thorson	10/16/2019	1,000.00
55825	Univar	Univar Solutions	10/16/2019	3,442.82
55826	YamCom	Yamhill Communications Agency	10/16/2019	2,660.33
Total for 10/16/2019:				31,239.97
55807	9981	EFTPS	10/20/2019	7,774.12
55808	OreRev	Oregon Dept. of Revenue	10/20/2019	2,150.32
55809	9100	PERS	10/20/2019	5,461.78
55810	10004	VOYA- State of Oregon Plan	10/20/2019	2,333.34
Total for 10/20/2019:				17,719.56
55827	CanSol	Canon Financial Services, Inc.	10/23/2019	496.37
55828	Comcas	Comcast	10/23/2019	735.72
55829	Con Car	Carole Connell	10/23/2019	940.00
55830	ConSup	Consolidated Supply	10/23/2019	1,500.77
55831	DanLea	Dan's Leak Detection LLC	10/23/2019	350.00
55832	DraAwa	Drain Away Rooter	10/23/2019	660.00
55833	JetFir	Jet Industries, Inc.	10/23/2019	600.00
55834	KamRoc	Kamph Rock Crushing Co.	10/23/2019	457.65

Check No	Vendor No	Vendor Name	Check Date	Check Amount
55835	LeoExc	Leo's Excavating, Inc.	10/23/2019	4,897.00
55836	PV Sol	PV Business Solutions	10/23/2019	298.50
55837	AutGro	The Automation Group, Inc	10/23/2019	1,039.28
55838	TraSaf	Traffic Safety Supply Co.	10/23/2019	1,122.54
Total for 10/23/2019:				13,097.83
55839	SupLlc	911 Supply LLC	10/30/2019	365.98
55840	AdvAme	Advanced American Construction Inc	10/30/2019	4,797.33
55841	AleAna	Alexin Analytical Laboratories, Inc.	10/30/2019	662.00
55842	ArtSig	Art SignWorks, Inc.	10/30/2019	1,550.00
55843	Axon	Axon Enterprise, Inc.	10/30/2019	195.00
55844	BlaJac	Jacob Blair	10/30/2019	19.04
55845	BluSta	Blue Star Gas	10/30/2019	1,684.18
55846	CASH	CASH	10/30/2019	100.00
55847	Comcas	Comcast	10/30/2019	634.84
55848	CovEne	Covanta Energy, LLC	10/30/2019	32.85
55849	DepEnv	Dept of Environmental Quality	10/30/2019	2,081.00
55850	DraAwa	Drain Away Rooter	10/30/2019	480.00
55851	ExtPro	Extreme Products	10/30/2019	4,999.99
55852	FirFedCC	First Federal Card Services	10/30/2019	7,108.30
55853	BluUni	Galls, LLC	10/30/2019	89.95
55854	HacCom	Hach Co.	10/30/2019	494.85
55855	MacWel	Mac Welding & Fabrication Inc	10/30/2019	68.00
55856	MotSol	Motorola Solutions	10/30/2019	399.00
55857	PriUti	Private Utility Locating, LLC.	10/30/2019	262.50
55858	SieSpr	Sierra Springs	10/30/2019	72.68
55859	TexGra	Textile Graphics	10/30/2019	1,581.00
55860	TraSaf	Traffic Safety Supply Co.	10/30/2019	316.36
55861	Univar	Univar Solutions	10/30/2019	1,426.11
55862	VerWir	Verizon Wireless	10/30/2019	464.97
55863	YamTax	Yamhill County Tax Collector	10/30/2019	5,139.54
Total for 10/30/2019:				35,025.47
Report Total (117 checks):				306,643.39

**ORDINANCE 2019-723**

**AN ORDINANCE AMENDING CARLTON MUNICIPAL CODE  
SECTION 3.12.070 RELATING TO SYSTEM DEVELOPMENT  
CHARGE PAYMENT PROVISIONS AND DECLARING AN  
EMERGENCY**

**WHEREAS**, the City Council deems it necessary and desirable to amend the Carlton Municipal Code Section 3.12.07 relating to payment of System Development Charges for capital improvements.

**NOW THEREFORE, BE IT ORDAINED AND ENACTED BY THE CITY COUNCIL OF THE CITY OF CARLTON, OREGON**, as follows:

**SECTION 1.** Carlton Municipal Code Section 3.12.07 is hereby amended in its entirety to read as follows:

**“3.12.070 - Time of payment—Refunds; Payment Plans, Deferral.**

- A. The amount of the charge imposed under this chapter shall be due and payable to the city in cash at the time the building permit, mobile home set up permit or development permit is issued, or connection to the capital improvement is made, whichever occurs first. In lieu thereof, for residential, commercial, ~~or~~ industrial or other capital improvements, upon receipt of a qualified application to pay in installments, the City Council or its designee, shall may approve a written payment agreement to pay the charge or charges in equal payments over a term not to exceed one hundred twenty sixty months if the written agreement is secured by collateral. The collateral may consist of a promissory note and mortgage or trust deed on real property, a surety bond issued by a corporation licensed by state law to grant such undertakings, or by cash deposit, irrevocable letter of credit, or other like security acceptable to the city attorney. All deferred charges shall bear interest at a rate of not less than three percent per annum, interest on the unpaid balance at the prime rate published in the Wall Street Journal on the date of the promissory note plus six percent, per annum.

B. There shall be a refund of the charge in the event the permit expires or is revoked before the building or structure or portion thereof for which it is issued is fully or partially constructed.

C. A person or entity paying the systems development charge or charges in installments may apply for temporary deferral of the payments for a period not to exceed twelve months for good cause shown and subject to approval by the City city Councilmanager.

~~A. The amount of the charge imposed under this chapter shall be due and payable to the city at the time the building permit, mobile home set up permit or development permit is issued, or connection to the capital improvement is made, whichever occurs first.~~

**SECTION 2.** This ordinance being necessary for the immediate preservation of the public peace, health and safety of the City of Carlton, an emergency is declared to exist and this Ordinance shall be in full force and take effect immediately upon its passage and approval by the Mayor.

**ADOPTED** by the City Council of the City of Carlton, Oregon, on \_\_\_\_\_, 2019 by the following votes:

**AYES:**

**NAYS:**

**ABSENT:**

**ABSTAIN:**

**APPROVED** and signed by the Mayor on \_\_\_\_\_, 2019.

\_\_\_\_\_  
Mayor

**ATTEST:** \_\_\_\_\_  
City Recorder



## **Memorandum**

**To:** Dennis Durham, City Manager  
**From:** Aimee Amerson, Community and Economic Development Coordinator  
**Subject:** Planning Commission Appointment  
**Date:** October 30, 2019

## **Recommendation**

The Planning Commission members recommend the Mayor and City Council to appoint Grant Erickson to the Planning Commission to complete Commissioner Gwen Jernstedt's term who resigned August 2019. The term is set to expire on December 31, 2022.

## **Background**

Planning Commission member Gwen Jernstedt resigned from the Planning Commission in August due to health reasons. Her term is set to expire on December 31, 2022. The resignation was accepted by the Planning Commission at the September 16, 2019 meeting, and staff then promptly published the vacancy. Two applications were received for the position, Grant Erickson and Melissa Siciliano. After reviewing both applications, Planning Commissioners voted at their October 21, 2019 meeting to recommend Grant Erickson to fill the position.

## **Fiscal Impact**

None.

## **Alternatives**

1. Do not appoint.

## **Attachments**

1. Vacancy Announcement - August 2019
2. City of Carlton Board & Committee Application

191 E. Main St.  
Carlton, OR 97111



Phone (503) 852-7575  
FAX (503) 852-7761

## PLANNING DEPARTMENT

PRESS RELEASE DATE: August 26, 2019

COMMITTEE VACANCY

### PLANNING COMMISSIONER

(Volunteer)

The City of Carlton is currently seeking applicants to fill one (1) vacancy on the City of Carlton Planning Commission with a term expiring on December 31, 2021.

The Planning Commission serves in a decision making or advisory capacity to the Carlton City Council. The Commission holds Public Hearings on land use actions, development code changes and other zoning matters. Their decisions may be final or they may make recommendations to the City Council.

The person appointed shall not be an official or employee of the City of Carlton. The City Council may, in its sole discretion, appoint not more than two (2) of the seven (7) Commissioners who are not residents of the City. No more than two (2) voting members of the Commission may engage principally in the buying, selling or developing of real estate for profit. No more than two (2) members shall be engaged in the same kind of occupation, business, trade or profession. This provision shall not be interpreted to preclude business persons engaged in different kinds of business or retired persons not currently employed in an occupation from eligibility for appointment.

This is a volunteer position and the appointment will become effective immediately upon City Council's approval of the Mayor's selection. ***Meetings are held, as needed, on the third Monday of each month at 6:00 PM at the Carlton City Hall, Council Chambers, 191 East Main Street, Carlton, Oregon.***

If you are interested in the Carlton Planning Commission position, you may download the *City of Carlton Application for Boards/Commissions* from the city's website [www.ci.carlton.or.us/jobs](http://www.ci.carlton.or.us/jobs) or pick up an application at Carlton City Hall.

Please email, fax, mail, or drop off your application in-person to:

Aimee Amerson  
Community and Economic Dev. Coordinator  
191 E. Main Street, Carlton, OR 97111  
Fax: (503) 852-7761  
[aamerson@ci.carlton.or.us](mailto:aamerson@ci.carlton.or.us)

To be considered during the first review of applications, submit your application on or before:

**Friday, October 4, 2019 by 4:00 PM**

*Applications will be accepted until the position is filled.*

#### IMPORTANT DATES:

First review of applications	October 4, 2019
Committee interviews (if more than one application received)	October 21, 2019
Appointments by City Council	December 3, 2019

#### **The City of Carlton is an Equal Opportunity Provider**

*Employment with the City is open to any person and we do not discriminate on the basis of race, religion, sex, color, age, sexual orientation, national origin, marital status, mental/physical disability, source of income, or any other status protected by federal, state or local laws.*





# Application for Boards/Commission

## Contact Information

Name: GRANT ERICKSON  
 Street Address: 563 N 1<sup>st</sup> Street CARLTON  
 Mailing Address:  
 City/State/Zip Code: CARLTON OR 97111  
 Home Phone: [REDACTED]  
 Work Phone: [REDACTED]  
 E-Mail Address: [REDACTED]@gmail.com

## Background

Years of Residence in Carlton: 4 years  
 Place of Employment: CDI Home Improvement  
 Occupation: General Contractor  
 Educational Background:  
 HS. Machinist classes  
 Prior Civic Activities:  
 member of Trustees committee at First Baptist Church for 2 years. Head of Trustees 1 1/2 years. Member for almost 4 years.

## Boards/Commissions of Interest

Please check which Boards/Commission your requesting to serve on:

- City Council
- Budget Committee
- Planning Commission
- Visit Carlton Tourism Committee
- Ad-hoc Advisory Committee

**Special Skills or Qualifications**

Summarize any special training, skills or experience you may have pertinent to the Board/Commission to which you are applying.

I have worked in the construction industry for 35 years and have owned my own business for 20 years.

**Motivation**

Discuss your motivation for serving on this Board/Commission.

Only with respectful and responsible growth can we maintain and preserve the small town character of Carlton.

**Special Notice**

Please be advised that members of the City Council and Planning Commission are required to file an annual **Statement of Economic Interest** with the State of Oregon. A sample reporting form is available from Carlton City Hall indicating the type of information you will be required to disclose if you are appointed.

**Agreement and Signature**

By submitting this application, I affirm that the facts set forth in it are true and complete. I understand that if I am accepted as a volunteer, any false statements, omissions, or other misrepresentations made by me on this application may result in my immediate dismissal.

Name (printed) GRANT ERICKSON  
Signature Grant Erickson  
Date 10-3-19

**Our Policy**

It is the policy of the City of Carlton to provide equal opportunities without regard to race, color, religion, national origin, gender, sexual preference, age, or disability. The City of Carlton accepts applications from potential board/commission members throughout the year and will hold applications until vacancies exist on specific boards/commissions.

Thank you for completing this application form and for your interest in volunteering with us.



**To:** The Mayor and Members of the City Council  
**From:** Dennis Durham, City Manager  
**Subject:** 3<sup>rd</sup> Street Project Bid Award  
**Date:** October 31, 2019

### **Recommended Motion**

It is moved that the City Council accept the low-bid of \$58,000 provided by John Oliver Harris for construction of pedestrian facilities on 3<sup>rd</sup> Street and Polk Street and authorize execution of all necessary documents associated with this project.

### **Background**

The City of Carlton initiated the replacement and addition of pedestrian facilities along 3<sup>rd</sup> Street some time ago with funding assistance from the State of Oregon. Being that this is a key school route for students, the identified improvements were important to creating a safe pedestrian facility. However, over time the design process expanded, and the project began to grow beyond the original scope intended by the State. As such, there were lengthy delays in getting the project to construction.

Design work on a scaled-down project was recently completed and bids solicited for the work this fall. The low bid provided by John Harris will undertake the sidewalk and pedestrian crossing work identified in the attached project maps at a price of \$58,000.

### **Alternatives**

1. Delay work until spring and rebid.
2. Cancel project and return funds to the State of Oregon.

### **Fiscal Impact**

The project was budgeted in the CIF and will be paid for by State of Oregon grant funds.

### **Exhibit**

1. John Oliver Harris Proposal
2. Project Maps

**City of Carlton  
THIRD ST. SIDEWALK IMPROVEMENT PROJECT  
October 10, 2019**

---

Per ORS 279C.335 the City is allowed to use the competitive quote process if the construction cost is under \$100,000. The engineers estimate was \$82,000, and funding through the Local Agency Agreement is \$82,738. The City choose to use the competitive quote process as it saves time and money. The process must follow the requirements of ORS 279C.412 and ORS 279C.414 which require the City to solicit quotes from at least three firms and make a written record. The City solicited quotes from four firms, and documented the solicitation.

The work consists of the following: sidewalk and ADA ramp replacement on Third St. and Polk St. including 1,592 square feet of sidewalk, 17 feet of curb, 4 ADA ramps, and 2 concrete islands for pedestrian safety near the school.

The quotes were as follows:

<b>CONTRACTOR</b>	<b>QUOTE</b>
Haworth Inc.	\$75,000
CG Contractors	\$67,380
D&D Concrete	\$59,900
John Harris	\$58,000

The John Harris was checked on the States list and are in good standing. It is recommended that award be made to John Harris for \$58,000.





LEGEND - EXISTING

	CONCRETE		FIRE HYDRANT
	WOODEN FENCE		CATCH BASIN
	PAVEMENT EDGE		POWER POLE
	OVERHEAD POWER LINE		GUY WIRE
	SANITARY SEWER		TREE
	CURB		SIGN
	WATER		WATER VALVE
			SANITARY MANHOLE

LEGEND - DEMOLITION

	DEMOLISH
--	----------

FLAG NOTES

- |   |   |
|---|---|
| <ul style="list-style-type: none"> <li>① REMOVE EXIST SIDEWALK AND TRUNCATED DOME</li> <li>② EXCAVATE 35'X5' AREA, 4" MIN DEPTH FOR NEW SIDEWALK SECTION</li> <li>③ REMOVE TREE ROOTS AS NEEDED (5 ARBORVITAE)</li> <li>④ REMOVE EXIST PAVEMENT MARKERS</li> <li>⑤ REMOVE 4 LF OF EXIST CONCRETE CURB</li> <li>⑥ REMOVE AND SALVAGE STOP SIGN FOR RELOCATION</li> <li>⑦ REMOVE AND SALVAGE PED SIGN FOR RELOCATION</li> </ul> | <ul style="list-style-type: none"> <li>⑧ SAWCUT AND REMOVE 17 LF OF EXIST CURB AT CENTER OF EXIST CROSSWALK; EXCAVATE 17'X5' AREA, 4" MIN DEPTH FOR NEW SIDEWALK SECTION</li> <li>⑨ SAWCUT AND REMOVE EXIST AC FOR CONCRETE ISLAND (4' X 2') AREA</li> <li>⑩ PROTECT EXIST CB PER </li> <li>⑪ REMOVE AND REPLACE RAMPS PER </li> <li>⑫ VERIFY REMOVAL AND REPLACEMENT LIMITS WITH ENGINEER</li> </ul> |
|---|---|

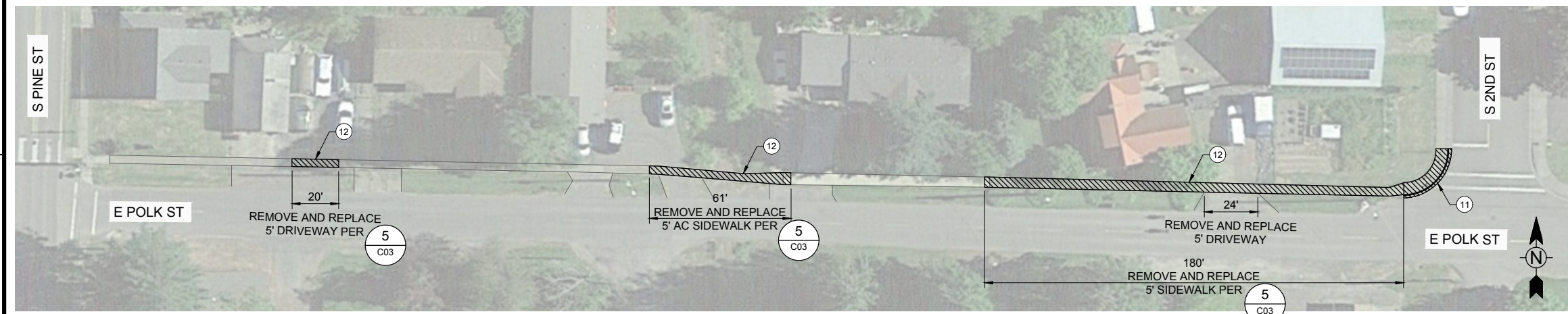
GENERAL NOTES

1. THE CONTRACTOR SHALL COORDINATE THE WORK TO AVOID INTERFERENCE WITH ADJACENT PROPERTY OWNERS, RESIDENTS, VISITORS AND CUSTOMERS WITHIN THE WORK AREA.
2. THE CONTRACTOR SHALL COORDINATE WORK SCHEDULES AROUND SCHOOL DROP-OFF AND PICK-UP HOURS AND AVOID INTERFERENCE WITH BUS TRAFFIC.



1 3RD ST DEMOLITION PLAN

SCALE: NONE



1 POLK ST DEMOLITION PLAN

SCALE: NONE

MARK	DATE	DESCRIPTION	BY

CITY OF CARLTON  
 SIDEWALK IMPROVEMENTS  
 EXISTING SITE AND  
 DEMOLITION PLAN

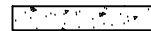

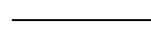
Project No.:	135-13914-16001
Designed By:	GAM
Drawn By:	LEM
Checked By:	GAM

C01

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







LEGEND - PROPOSED

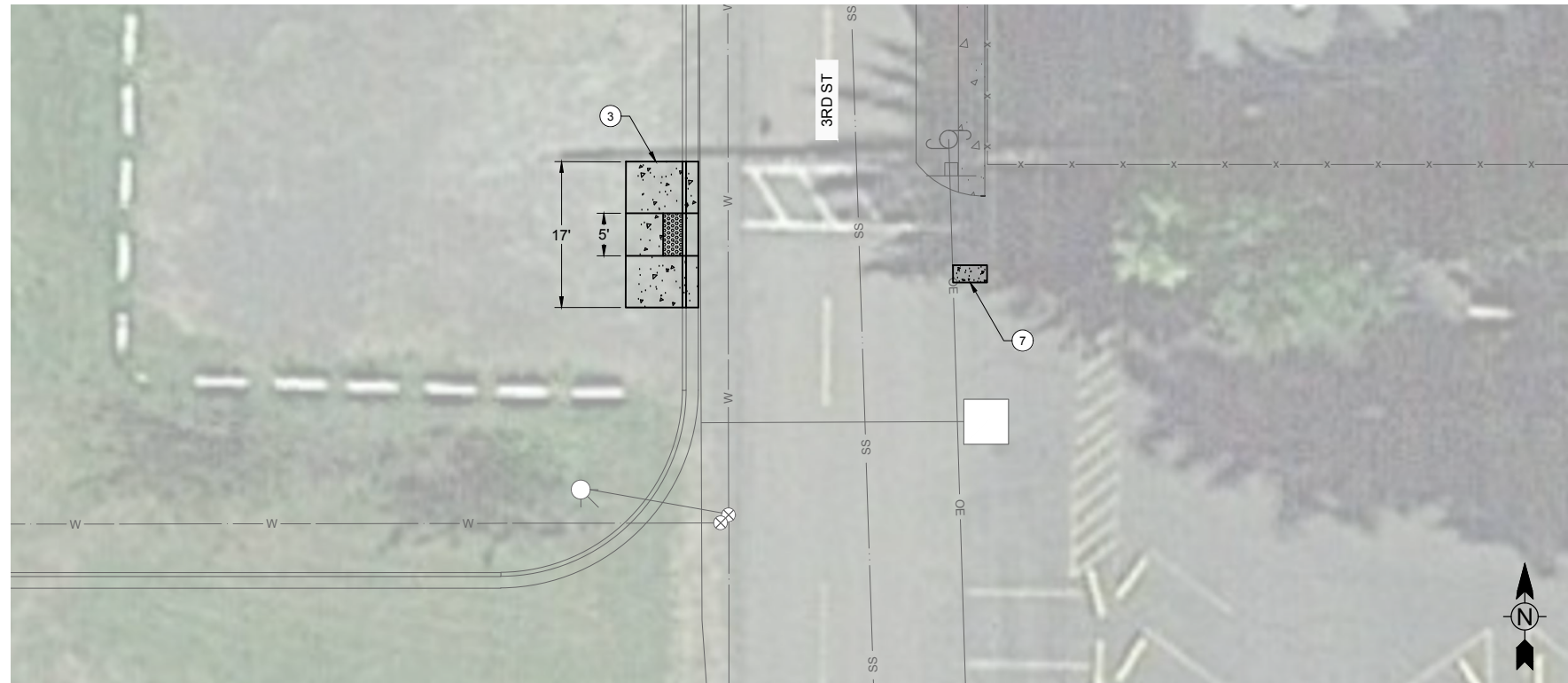
-  CONCRETE
-  ASPHALT
-  CURB

GENERAL NOTES

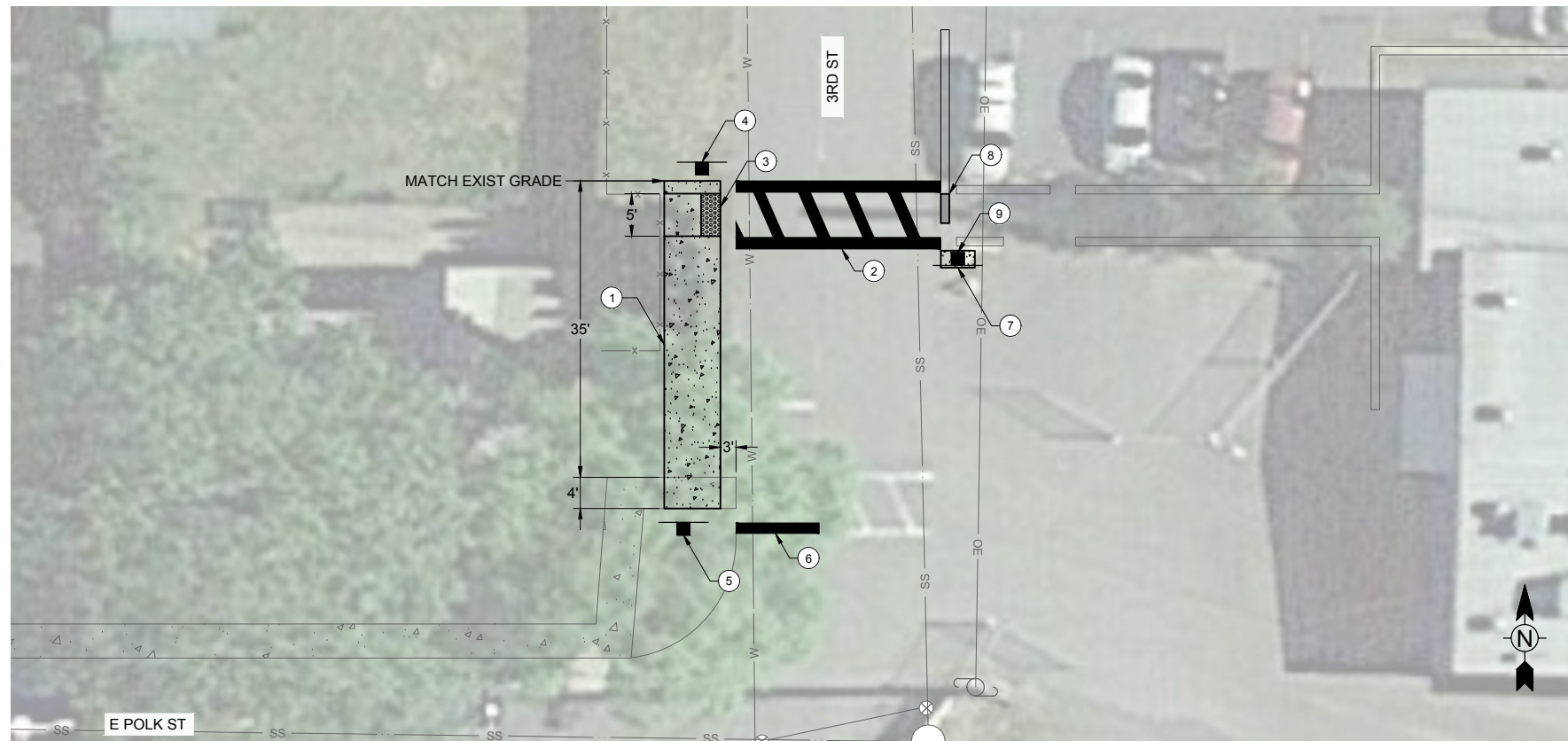
1. THE CONTRACTOR SHALL COORDINATE THE WORK TO AVOID INTERFERENCE WITH ADJACENT PROPERTY OWNERS, RESIDENTS, VISITORS AND CUSTOMERS WITHIN THE WORK AREA.
2. THE CONTRACTOR SHALL COORDINATE WORK SCHEDULES AROUND SCHOOL DROP-OFF AND PICK-UP HOURS AND AVOID INTERFERENCE WITH BUS TRAFFIC.

CONSTRUCTION NOTES

- |  |   |
|--|---|
| <p>1. INSTALL 5' SIDEWALK SECTION 3' FROM EDGE OF PAVEMENT PER  C03</p> <p>2. PROVIDE CROSSWALK PAVEMENT MARKERS IN COMPLIANCE WITH SECTIONS 00850 AND 00865 OF THE 2018 ODOT STANDARD SPECIFICATIONS FOR CONSTRUCTION PER  C03</p> <p>3. INSTALL ADA PARALLEL RAMP AND TRUNCATED DOME PER  C03</p> <p>4. RELOCATE PED SIGN PER  C03</p> | <p>5. RELOCATE STOP SIGN PER  C03</p> <p>6. 1' WIDE STOP BAR TANGENT TO CURVE IN COMPLIANCE WITH SECTION 00867 OF THE 2018 ODOT STANDARD SPECIFICATIONS FOR CONSTRUCTION; EXTEND TO CENTERLINE OF 3RD ST</p> <p>7. INSTALL CONCRETE ISLAND PER  C03</p> <p>8. INSTALL ASPHALT SECTION PER  C03</p> <p>9. INSTALL NEW PED SIGN PER  C03</p> |
|--|---|



1 NORTH VIEW OF 3RD ST  
SCALE: NONE



2 SOUTH VIEW OF 3RD ST  
SCALE: NONE

9/24/2019 2:55:25 PM - P:\13914\13914-16001\CADD\SHEETFILES\9RD STREET SIDEWALK\C02 SITE PLAN.DWG - MARTINEZ, LESLEY

MARK	DATE	DESCRIPTION	BY

CITY OF CARLTON  
SIDEWALK IMPROVEMENTS  
SITE PLAN

Project No.: 135-13914-16001  
Designed By: GAM  
Drawn By: LEM  
Checked By: GAM

C02

135-13914-16001-02

## 1.16 LUMP SUM BID

- A. The work includes the installation of 1,592 linear feet of concrete sidewalks, 17 linear feet of concrete curbs, 4 ADA concrete ramps, 2 concrete islands, pavement markers, asphalt, relocation of existing signs, removal of tree roots, excavation, hauling, backfill, compaction, erosion control, traffic control, survey, potholing, demolition and other work as defined in the Bid Documents.

**TOTAL LUMP SUM BID \$** 58,000

Total Lump Base Bid Price in Words Fifty eight thousand dollars

## 1.17 BID SUBMITTAL

- A. The terms used in this Bid with initial capital letters have the meanings indicated in the General Conditions and the Supplementary Conditions.

SUBMITTED on October 4, 2019

## 1.18 CONTRACTORS' REGISTRATION

- A. Bids will not be received or considered unless the Bidder (Contractor) is licensed by the Construction Contractor's Board as required by ORS 279C.365(1) (i).


Contractor's Registration Number: 203601

Expiration Date: July 18, 2020

If Bidder is:

An Individual

Name (typed or printed): John Harris

By:  (SEAL)  
(Individual's signature)

Doing business as: \_\_\_\_\_

Business address: 1129 SW Brockwood Ave

McMinnville, OR 97128

Phone No.: 503-313-9926 FAX No.: \_\_\_\_\_



## Memorandum

**To:** The Mayor and Members of the City Council  
**From:** Bryan W. Burnham, Public Works Director  
**Subject:** Purchase 2020 Ford Ranger 2x4 pickup  
**Date:** October 28, 2019

## Recommendation

It is MOVED that the City Council accept the quote of \$23,921.78 from **Landmark Ford** for the purchase of a new 2020 Ford Ranger 2x4 Pickup and authorize the City Manager to sign documents related to this action.

## Background

This proposed vehicle will replace the 2000 S-10 Pickup (172,000 miles) as a primary vehicle. This vehicle will be used by the water plant operator on daily basis. Currently this position drives to and from the water plant located eight miles west of town on Panther Creek Road.

Staff was able to obtain three quotes for this project.

- #1 Landmark Ford \$23,921.78
- #2 Gresham Ford \$24,183
- #3 Courtesy Ford \$24,557

## Fiscal Impact

This item was scheduled for replacement in the FY20 Budget.

## Attachments

Landmark Ford quote for \$23,921.78



**Prepared for: Price Agreement 5550, Government Pricing**  
Price Agreement 5550

---

2020 Ranger 4x2 SuperCab 6' box 126.8" WB XL (R1E)

Price Level: 15

---



**Client Proposal**

Prepared by:

Diane Pohl

Office: 503-639-1131

Date: 10/24/2019



**Prepared for:**

Price Agreement 5550, Government Pricing

Prepared by: Diane Pohl

10/24/2019

Landmark Ford Lincoln | 12000 S W 66th Ave Tigard Oregon | 972238599

**2020 Ranger 4x2 SuperCab 6' box 126.8" WB XL (R1E)**

Price Level: 15

**As Configured Vehicle**

Code	Description	MSRP	Invoice
<b>Base Vehicle</b>			
R1E	Base Vehicle Price (R1E)	\$24,410.00	\$23,677.00
<b>Packages</b>			
101A	Equipment Group 101A Mid <i>Includes:</i> - Engine: 2.3L EcoBoost Includes auto start-stop technology. - Transmission: Electronic 10-Speed SelectShift Auto - 3.73 Axle Ratio - GVWR: 6,050 lbs - Tires: P255/70R16 A/S BSW - Wheels: 16" Silver Steel - Radio: AM/FM Stereo Includes Bluetooth pass thru and 1 USB port. - Cruise Control - Day/Night Rearview Mirror - Perimeter Anti-Theft Alarm - Power Glass Sideview Mirrors - Remote Key Fob w/Tailgate Lock - 6 Speakers - SYNC Includes enhanced voice recognition communications and entertainment system, 911 Assist, 4.2" LCD display in center stack, AppLink and 1 smart charging USB port.	\$1,135.00	\$1,067.00
<b>Powertrain</b>			
99H	Engine: 2.3L EcoBoost <i>Includes auto start-stop technology.</i>	Included	Included
44U	Transmission: Electronic 10-Speed SelectShift Auto	Included	Included
STDAX	3.73 Axle Ratio	Included	Included
STDGV	GVWR: 6,050 lbs	Included	Included
<b>Wheels &amp; Tires</b>			
STDTR	Tires: P255/70R16 A/S BSW	Included	Included
64A	Wheels: 16" Silver Steel	Included	Included
<b>Seats &amp; Seat Trim</b>			
S	Front Vinyl Bucket Seats <i>Includes manual 4-way adjustable driver/passenger with manual lumbar, flow-through console and floor shifter.</i>	N/C	N/C

Prices and content availability as shown are subject to change and should be treated as estimates only. Actual base vehicle, package and option pricing may vary from this estimate because of special local pricing, availability or pricing adjustments not reflected in the dealer's computer system. See salesperson for the most current information.

**Prepared for:**

Price Agreement 5550, Government Pricing

Prepared by: Diane Pohl

10/24/2019

Landmark Ford Lincoln | 12000 S W 66th Ave Tigard Oregon | 972238599

**2020 Ranger 4x2 SuperCab 6' box 126.8" WB XL (R1E)**

Price Level: 15

**As Configured Vehicle (cont'd)**

<b>Code</b>	<b>Description</b>	<b>MSRP</b>	<b>Invoice</b>
<b>Other Options</b>			
126WB	126.8" Wheelbase	STD	STD
PAINT	Monotone Paint Application	STD	STD
STDRD	Radio: AM/FM Stereo <i>Includes Bluetooth pass thru and 1 USB port.</i>	Included	Included
53R	Trailer Tow Package <i>Includes towing capability up to TBD lbs and 4-pin/7-pin wiring harness. Includes: - Class IV Trailer Hitch Receiver</i>	\$495.00	\$465.00
<b>Emissions</b>			
425	50-State Emissions System	STD	STD
<b>Interior Colors</b>			
SH_03	Ebony	N/C	N/C
<b>Primary Colors</b>			
YZ_01	Oxford White	N/C	N/C
<b>SUBTOTAL</b>		<b>\$26,040.00</b>	<b>\$25,209.00</b>
Destination Charge		\$1,195.00	\$1,195.00
<b>TOTAL</b>		<b>\$27,235.00</b>	<b>\$26,404.00</b>

Prices and content availability as shown are subject to change and should be treated as estimates only. Actual base vehicle, package and option pricing may vary from this estimate because of special local pricing, availability or pricing adjustments not reflected in the dealer's computer system. See salesperson for the most current information.

**Prepared for:**

Price Agreement 5550, Government Pricing

Prepared by: Diane Pohl

10/24/2019

Landmark Ford Lincoln | 12000 S W 66th Ave Tigard Oregon | 972238599

**2020 Ranger 4x2 SuperCab 6' box 126.8" WB XL (R1E)**

Price Level: 15

**Pricing Summary - Single Vehicle****MSRP***Vehicle Pricing*

Base Vehicle Price	\$24,410.00
Options & Colors	\$1,630.00
Upfitting	\$0.00
Destination Charge	\$1,195.00

<b>Subtotal</b>	<b>\$27,235.00</b>
-----------------	--------------------

*Pre-Tax Adjustments*

Code	Description	
5550	State Contract 5550 Discount	-\$3,579.00

<b>Subtotal</b>	<b>\$23,656.00</b>
-----------------	--------------------

*Sales Taxes*

Code	Description	
PT	Oregon Privilege Tax	\$118.28

<b>Subtotal</b>	<b>\$23,774.28</b>
-----------------	--------------------

*Post-Tax Adjustments*

Code	Description	
E-Plates 2	E-Plates	\$147.50

*We are a licensing dealer. If you would like Oregon Exempt License Plates at the time of delivery add \$147.50 After January 1st part of this number is based off MPG and this number could change.*

<b>Total</b>	<b>\$23,921.78</b>
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 Customer Signature

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 Acceptance Date



## Memorandum

**To:** The Mayor and Members of the City Council  
**From:** Bryan W. Burnham, Public Works Director  
**Subject:** Flow control valves for the filters  
**Date:** October 23, 2019

## Recommendation

It is MOVED that the City Council accept the quote of \$19,521.04 from **Core & Main** for the purchase of four new 4" Singer Control valves for the water plant and authorize the City Manager to sign documents related to this action.

## Background

The flow control valves for the filters are very important part of our entire filter system these valves allow for adjustment under high pressure conditions and are capable of being fined tuned.

This helps with quality and conservation of our drinking water.

Staff was able to obtain three quotes for this project.

- Core & Main \$19,521.04
- Western Mercantile \$26,360.24
- Ferguson Waterworks \$23,065.24

## Fiscal Impact

This item was included in the FY20 Water Budget.

## Attachments

Core & Main quote in the amount of \$19,521.04.



#1

# Bid Proposal for 4" Flow Control Valve Quote

CUSTOMER

**CITY OF CARLTON**

191 E MAIN ST  
CARLTON, OR 97111  
Contact: Corey Lane  
clane@ci.carlton.or.us

**Job**

4" Flow Control Valve Quote  
Carlton, OR  
Washington County  
Bid Date: 07/15/2019  
Bid #: 996687

CONTACT

**Sales Representative**

Jacob Koglin  
(T) 503-690-4801  
(F) 503-690-8896  
Jacob.Koglin@coreandmain.com

**Core & Main**

21520 NW Cherry Lane  
Hillsboro, OR 97124  
(T) 503-690-4801

NOTES

Allow 6-8 weeks for delivery of valves after approved submittals and date of order.





## Bid Proposal for 4" Flow Control Valve Quote

**CITY OF CARLTON**

Job Location: Carlton, OR

Bid Date: 07/15/2019

Core &amp; Main 996687

**Core & Main**

21520 NW Cherry Lane

Hillsboro, OR 97124

Phone: 503-690-4801

Fax: 503-690-8896

Seq#	Qty	Description	Units	Price	Ext Price
20		<b>FLOW CONTROL VALVE NOTES:</b> <b>INLET PRESSURE 40-50PSI,</b> <b>OUTLET PRESSURE 10-15PSI,</b> <b>MAX FLOW 375GPM,</b> <b>MODERATE CAVITATION POSSIBLE,</b> <b>ANTI CAVITATION ADDED TO QUOTE</b> <b>(BELOW VALVES)</b>			
30					
40					
50					
60					
70					
80					
100	4	4" SINGER FLOW CONTROL VALVE SINGERL MODEL 106-PFC, 4" 150# FLANGED PRESSURE, HEAT FUSION EPOXY LINED & COATED, 316SS SEAT(LIFETIME WARRANTY), 316SS STEM, SS EXTERNAL FASTENERS, 3 YEAR WARRANTY, LEAD FREE COMPLIANT	EA	3,752.65	15,010.60
200	4	ANTI-CAVITATION CHAMBER FOR 4" CONTROL VALVES (START-UP COSTS, IF NEEDED, NOT INCLUDED IN QUOTE)	EA	1,052.61	4,210.44
				<b>Sub Total</b>	<b>19,221.04</b>
				Freight	300.00
				Tax	0.00
				<b>Total</b>	<b>19,521.04</b>

**Branch Terms:**

UNLESS OTHERWISE SPECIFIED HEREIN, PRICES QUOTED ARE VALID IF ACCEPTED BY CUSTOMER AND PRODUCTS ARE RELEASED BY CUSTOMER FOR MANUFACTURE WITHIN THIRTY (30) CALENDAR DAYS FROM THE DATE OF THIS QUOTATION. CORE & MAIN LP RESERVES THE RIGHT TO INCREASE PRICES UPON THIRTY (30) CALENDAR DAYS' NOTICE TO ADDRESS FACTORS, INCLUDING BUT NOT LIMITED TO, GOVERNMENT REGULATIONS, TARIFFS, TRANSPORTATION, FUEL AND RAW MATERIAL COSTS. DELIVERY WILL COMMENCE BASED UPON MANUFACTURER LEAD TIMES. ANY MATERIAL DELIVERIES DELAYED BEYOND MANUFACTURER LEAD TIMES MAY BE SUBJECT TO PRICE INCREASES AND/OR APPLICABLE STORAGE FEES. THIS BID PROPOSAL IS CONTINGENT UPON BUYER'S ACCEPTANCE OF SELLER'S TERMS AND CONDITIONS OF SALE, AS MODIFIED FROM TIME TO TIME, WHICH CAN BE FOUND AT: <https://coreandmain.com/TandC/>