



City Council Minutes
SEPTEMBER 4, 2018
City Hall, 191 E. Main Street, Carlton, Oregon

WORK SESSION

6:30 PM

1. CALL TO ORDER/AGENDA REVIEW

Mayor Kathie Oriet called the work session to order at 6:30 PM. No changes were made to the work session agenda.

2. ROLL CALL

Members Present: Mayor Kathie Oriet, Council President Scott Carl, Councilors Gwen Jernstedt, Carey Rhoads, Shirley Ward-Mullen, and Amy Wilder

Staff Present: City Manager Dennis Durham, Finance Director Christy Martinez, City Recorder Jennifer Nelson, Chief of Police Kevin Martinez, and Police Officer Tim Jordan

Others Present: Janet Zuelke and Forrest Babock (The Carlton Observatory) and Linda Watkins

3. ANNOUNCEMENTS/REPORTS/PRESENTATIONS

A. The Carlton Observatory

6:32 PM

Janet and Forrest, board members for the Carlton Observatory, presented a narrative with background and future for the Carlton Observatory project construction in 2020 and asked for City support (see meeting record for full report).

4. ADJOURN TO REGULAR MEETING

The work session adjourned at 6:49 PM.

REGULAR MEETING

7:00 PM

1. CALL TO ORDER

Mayor Kathie Oriet called the regular meeting to order at 7:00 PM.

2. ROLL CALL

Members Present: Mayor Kathie Oriet, Council President Scott Carl, Councilors Gwen Jernstedt, Carey Rhoads, Shirley Ward-Mullen, and Amy Wilder

Staff Present: City Attorney Walt Gowell, City Manager Dennis Durham, Finance Director Christy Martinez, City Recorder Jennifer Nelson, Chief of Police Kevin Martinez, Police Officer Tim Jordan, and City Engineer Gordon Munro

Others Present: Linda Watkins and Kathy Rich

3. PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was performed.

4. CHANGES OR ADDITIONS TO THE AGENDA

5. CEREMONIES/APPOINTMENTS/ANNOUNCEMENTS

7:01 PM

City Recorder Jennifer Nelson reviewed the current list of members serving on city boards, commissions, and committees and their term expiration dates, noting which committees completed their assigned purpose (see meeting agenda packet). Council consented to staff returning with a resolution to dissolve all decommissioned advisory committees and advertise for vacancies on any expiring member terms.

6. CITIZEN COMMENTS

7:06 PM

Oriet called for citizen comments from the floor - none appeared.

7. CONSENT AGENDA

7:08 PM

A. Meeting Minutes

- 1. City Council – August 21, 2018
- 2. City Hall Project Advisory Committee – April 12, May 3, and June 12, 2018

B. City Manager’s Report

C. Accounts Payable Report

MOTION: Rhoads/Carl to approve the consent agenda including City Council meeting minutes from August 21, 2018, the City Hall Project Advisory Committee meeting minutes from April 12, May 3, and June 12, 2018, the city manager’s report, and the accounts payable report.

City Manager Dennis Durham presented the city manager’s report and distributed the handout (see official meeting record). Ward-Mullen asked about costs and decisions to install a gate at the Lower Wennerberg Park and if notice was posted to the community. Durham replied staff will come to council if the costs exceed the city manager’s authority and will communicate with the public and council as more details are available. Ward-Mullen asked about code enforcement on grass and brush overgrowth, especially for bank-owned, vacant properties. She also requested follow-up on her previous complaint regarding abandoned vehicles. Staff noted there is an abatement process and encouraged Council to direct all code enforcement complaints through Community & Economic Development Coordinator Aimee Amerson for tracking. Discussions followed about proactive verses reactive methods to code enforcement and if Council wishes to discuss changing the current code enforcement program in a future work session.

VOTE: To approve the consent agenda as amended. Motion carried (6 Yes/0 No/1 Absent [Chitwood]/0 Abstain).

8. ORDINANCES/RESOLUTIONS/DISCUSSION/ACTION ITEMS

9. FUTURE AGENDA ITEMS/COUNCIL DISCUSSION TOPICS


10. ADJOURNMENT

The regular meeting adjourned at 7:20 PM.

APPROVED by the City of Carlton City Council on October 2, 2018.

ATTEST:


Jennifer L. Nelson, City Recorder


Kathie Oriet, Mayor