

191 E. Main St.
Carlton, OR 97111



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ADMINISTRATION DEPARTMENT

PRESS RELEASE DATE: DECEMBER 4, 2018

COMMITTEE VACANCIES

BUDGET COMMITTEE MEMBER

(Volunteers)

The City of Carlton is currently seeking applicants to fill one vacancy on the Carlton Budget Committee. The Budget Committee serves as an advisory committee to the City Council and meets a few times in the evenings between April and June of each year. The committee consists of the Mayor and City Council as well as an equal number of volunteer city electors and serves as a representative advisory committee to the City Council to develop the city's annual fiscal budget and urban renewal budget. Appointed members serve three-year terms and may not be officers, agents, or employees of the City of Carlton.

Interested parties may download the City of Carlton Application for Boards/Commissions from the city's website www.ci.carlton.or.us/jobs or pick up at Carlton City Hall.

Please email, fax, mail, or drop off your application in-person to:

Jennifer Nelson, CMC
City Recorder
191 E. Main Street, Carlton, OR 97111
Fax: (503) 852-7761
jnelson@ci.carlton.or.us

To be considered during the first review of applications, please submit on or before:

Friday, December 28, 2018 by 4:00 PM

Applications are accepted until the position is filled.

IMPORTANT DATES:

First review of applications

December 31, 2018

Appointments approved by City Council

January 8, 2019

Term begins

Immediately upon appointment