

# CITY OF CARLTON

## MANUFACTURED DWELLING CHECKLIST

### SUBMITTAL REQUIREMENTS:

- TWO COMPLETE, LEGIBLE & DRAWN TO SCALE SETS OF SITE PLANS, FLOOR PLANS AND MANUFACTURE SPECS (electronic copy preferred)
- COMPLETED AND SIGNED BUILDING COMPLIANCE APPLICATION
- CODE COMPLIANCE FEE OF \$100.00

**All System Development Charges and hook-up fees must be paid prior to City approval.**

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### GENERAL INFORMATION:

New and used manufactured dwellings must be sited, installed, altered, repaired and occupied in accordance with the 2010 Oregon Manufactured Dwelling Installation Specialty Code. Oregon law requires that installers work under a current Construction Contractors Board (CCB) registration and be licensed as a manufactured dwelling installer (MDI). Access Oregon Building Codes Divisions web site for a link to the code book: [www.oregonbcd.org/programs/mdprogram/2010\\_MDISC\\_Chapters.html](http://www.oregonbcd.org/programs/mdprogram/2010_MDISC_Chapters.html)

### Site Plan Requirement Checklist

INCLUDED?	INFORMATION REQUIRED
	Show <b>address, tax lot</b> and <b>map number</b> and <b>subdivision name</b> of property
	Drawing to be to <b>scale</b> – show scale on drawing (1" = 20')
	Show orientation of lot to North ( <b>north arrow</b> )
	Show location of all <b>property lines</b> and <b>property dimensions</b>
	Show all proposed and existing <b>structures</b> with their <b>dimensions</b>
	Show all <b>building setbacks</b> and <b>separations</b>
	Show any and all <b>easements</b> of record and purpose of easement
	Show the location of the <b>sewer</b> and <b>water taps</b> , all other underground <b>utilities</b> to service the site and proposed locations of <b>water</b> and <b>sewer lines</b>
	Show proposed routing and location of underground drainage system ( <b>rain drains</b> and <b>crawlspace drains</b> ) and direction of <b>drainage</b> from house
	Show location and width of <b>driveway</b> and driveway <b>apron</b> at depressed portion of curb
	Show all <b>sidewalk</b> dimensions adjacent to the property
	Show location of creeks, wetlands and slopes over 20%
	Show <b>elevations</b> if in flood plain