

CITY OF CARLTON

RESIDENTIAL BUILDING COMPLIANCE CHECKLIST

SUBMITTTAL REQUIREMENTS:

- TWO COMPLETE, LEGIBLE & DRAWN TO SCALE SETS OF SITE PLANS AND BUILDING PLANS (electronic copy preferred)
- COMPLETED AND SIGNED BUILDING COMPLIANCE APPLICATION
- CODE COMPLIANCE FEE OF \$100.00 (if applicable)

All System Development Charges and hook-up fees must be paid prior to City approval.

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Site Plan:

INCLUDED	INFORMATION REQUIRED
	Show address, tax lot and map number and subdivision name of property
	Drawing to be to scale – show scale on drawing (1" = 10')
	Show orientation of lot to North (north arrow)
	Show location of all property lines and property dimensions
	Show all proposed and existing structures with their dimensions
	Show all building setbacks and separations
	Show any and all easements of record and purpose of easement
	Show the location of the sewer and water taps , all other underground utilities to service the site and proposed locations of water and sewer lines
	Show proposed routing and location of underground drainage system (rain drains and crawlspace drains) and direction of drainage from house
	Show location and width of driveway and driveway apron at depressed portion of curb
	Show all sidewalk dimensions adjacent to the property
	Show location of creeks, wetlands and slopes over 20%
	Show elevations if in flood plain

Building Plans:

Two (2) complete, scaled (1/4" = 1'-0") sets of prints showing the following:

- a) Cross sections of roof, wall, floor system, and footing and foundation
- b) Type of roofing and covering
- c) Method of insulation, plus R-factor of ceiling, floors and walls
- d) Dimensions of all material used
- e) Truss manufacturer (if trusses used)
- f) Direction and method of storm water drainage
- g) Location of sanitary sewer exit from building
- h) All window sizes and sill heights
- i) All door sizes
- j) Elevation of all sides
- k) Location of firewalls